

From: [Kathleen Puckett](#)
To: [Mark Searle](#)
Cc: [Deborah Clarke](#); [Cynthia Jewett](#); [Charles Barbee](#); [Chris Kyselka](#); [Keith Hollinger](#)
Subject: Re-Transmitting Senate Motion 2015-47
Date: Wednesday, September 28, 2016 4:09:00 PM

University Senate-Transmittal Sheet

To: Mark Searle, University Provost

Copy: Deborah Clarke, Cynthia Jewett, Chuck Barbee, Chris Kyselka, Keith Hollinger

Date: September 28, 2016

Provost Searle,

[Senate motion 2015-47](#) was approved by the Senate on February 23, 2015. On August 15, 2016 you responded to that motion by stating it would be approved if your suggested edits were included ([memo here](#)).

The University Senate Student-Faculty Policy Committee has reviewed and approved this additional statement. The final wording that the Senate would like inserted into ACD 304-10 is as follows:

How Long Students Should Wait for an Absent Instructor

In the event the instructor fails to indicate a time obligation, the time obligation will be 15 minutes for class sessions lasting 90 minutes or less and 30 minutes for class sessions lasting more than 90 minutes. Students may be directed to wait longer by someone from the academic unit if they know the instructor will arrive shortly.

Thanks,

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