

2014-15 University Senate Basic Process Review

September 2014



majority administrative
policies including voting chair
secretary UAC president
appoint academic senate
provost action members
term university
senators campus year
elected committees
professionals meeting
procedures
amendment nominees
Board Of Regents affecting development university-wide
University Academic Council

weeks advice electronic least positions sabbatical
absence general services present
authority function prior standing
counted request period grievant persons ballot subject
higher serve review matters Academic Freedom
consistent concerning officio ad fill unit
annual purpose consent research appropriate
bylaws office specified Graduate
study facilities information amendment

Shared Governance is both a Mandate and an Opportunity

ARS §15-1601 & ABOR 6-201



The Purview of the Senate

The University Senate, subject to the authority of the Board of Regents, shall have power to act for and represent the Academic Assembly under existing regulations in all matters including, but not limited to:

- academic affairs, which shall include: honorary degrees, establishment and disestablishment of colleges and schools, laboratories, classified research/contracts, centers and institutes, academic programs including general studies, curricula, research, and extended education
- personnel affairs, which shall include: governance, hiring, affirmative action, academic freedom, grievance, tenure, promotion, sabbatical and other leaves of absence, retirement, faculty and academic professional development, faculty and academic professional perquisites, and job descriptions
- faculty-student policies, which shall include: conduct, organizations, admissions, registration, grading, retention, graduation requirements, academic integrity, scheduling, advisement and counseling, undergraduate, graduate and post graduate/certificate education, and all other faculty-student academic concerns
- financial affairs, which shall include: strategic planning, annual budget planning, allocation of university resources, insurance, salary schedules, patents and copyrights, compensation review, acceptance of endowments/donations affecting the university's reputation, and legislative action
- university services and facilities, which shall include: physical plant, campuses, master planning, design review, parking, athletic programs, university-wide information and communications services, library, computer services, auxiliary services, utilities, and other university facilities.

University Academic Council the Executive Board



**Brenda
Hosley
Downtown
Campus
President**



**Kathleen
Puckett
Polytechnic
Campus**



**Helene Ossipov
University
Senate
President and
Chair of the
UAC***



**Cynthia
Tompkins
President of
the Tempe
Campus**



**Shari
Collins
President
of the
West
Campus**

*The remaining members of the leadership team are the President-elect and Past President from each ASU campus.

Senate Committees

- **University Academic Council (UAC)**
- **Executive Committee (EXCOM)**
- **Grievance Clearinghouse (GC)**
- **Committee on Academic Freedom and Tenure (CAFT)**
- **Governance Grievance Committee (GGC)**
- **Academic Professional Grievance Committee (APGC)**
- **Committee on Committees (CC)**
- **Student-Faculty Policy Committee (SFPC)**
- **Personnel Committee (PERS)**
- **University Services and Facilities Committee (USFC)**
- **Curriculum and Academic Program Committee (CAPC)**
- **Research and Creative Activities Committee (RCA)**
- **Library Liaison Committee (LL)**
- **Committee on Academic and Professional Status (CAPS)**

Types of Items on a Senate Agenda

- Curricular items
- New courses proposals
- Committee developed motions (i.e. retention of research data policy)
- UAC developed motions (i.e. faculty commitment to student success)
- Faculty developed motions (i.e. Dom. Violence)
- Resolutions (i.e. balancing speed and rigor, anti-guns)



The Agenda

1. Call to order
2. Action on minutes
3. Report from the UAC
4. Report from the university president or designee
5. Report from the provost of the university or designee
6. Other reports
7. New business (1st reading)
8. Old business (2nd readings)
9. Reports from senate committees
10. Open forum
11. Adjournment.



The Typical Senate Process

- **1st Reading = New Business**

- Public announcement
- No Senate discussion allowed
- POC's for comments provided

- **Time between 1st & 2nd reading**

- Comments collected
- Negotiations occur
- Propose edits/amendments

- **2nd Reading = Old Business**

- Edits/amendments are presented to Senators
- Comments by relevant parties provided
- Remaining discussion, edits/amendments occur
- Vote



~ One
Month

Consent Agendas

A motion that typically contains numerous non-controversial items that are voted on in bulk.

HOWEVER

Items can be removed from the consent agenda:

- Request item of concern to be pulled from the consent agenda.
- Vote on the remaining consent agenda items
- Discuss the item that was pulled from the consent agenda
- Vote on, or table the item pulled from the consent agenda

Process Innovations

- **New Course Proposals**
- **Electronic 1st reads**
- **Holiday break procedures**

University Senate
<http://usenate.asu.edu/>

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2014-2015 University Academic Council Members



Helene Ossipov,
 Senate President &
 Chair of the UAC

Representing World-Class Faculty

[click here to see](#)

New Messages

2014 Fall Semester-Academic Assembly Reception

University Academic Council Statement on the Incident Involving ASU Police and a Faculty Member

2014-2015 Senate Meeting Dates

2014 Academic Assembly Election Results

Senator Spotlight for May 2014-Meet Cristi Coursen



University Senate Schedule



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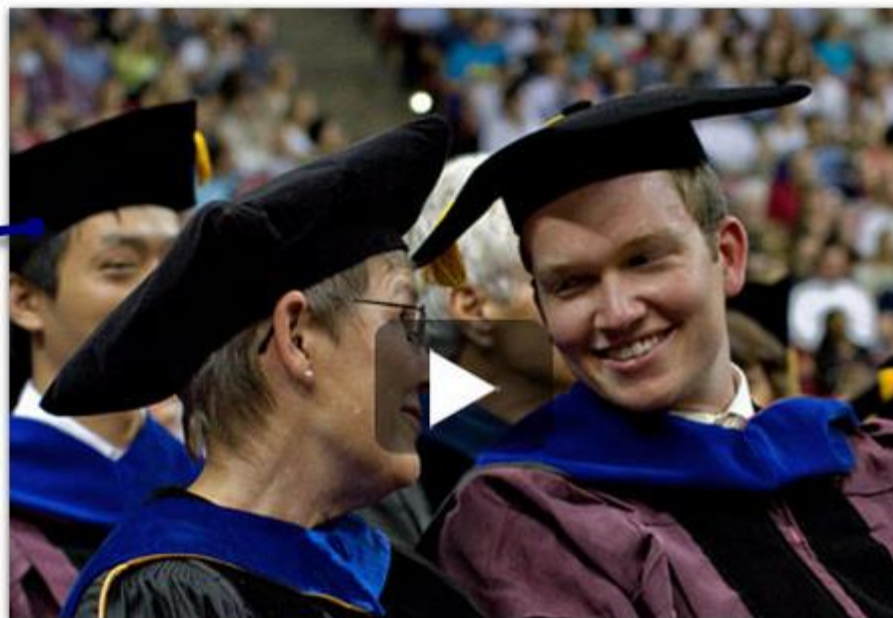
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Senate Meeting #8 Agenda 4-28-2014

[View](#)[Edit](#)[Outline](#)[Revisions](#)[Track](#)

in meetings

Click here for a printable agenda with all appendices and motions

Senate Meeting #8

3:00pm-5:00 pm

Agenda for Monday, April 28, 2014

Senate Meeting Locations

Downtown: UCENT 317, Polytechnic: SANCA 138, Tempe: EDC 117, West: FAB S101

1. Update from Campuses & Sound Check

- a. Sandra Mayol-Kreiser-Downtown
- b. Tom Schildgen-Polytechnic
- c. Chouki El Hamel-Tempe
- d. Barbara Guzzetti – West
- e. Lake Havasu

2. Call to Order

- a. Welcome from Senate President Tom Schildgen
- b. Total attendance calculation

3. President's Report-Michael Crow

4. UAC Chair's Report – Thomas Schildgen

5. Faculty Athletic Representative Report-Gary Grossman

6. Old Business

- a. New course proposal consent agenda (1st read via e-mail on April 14, 2014)

Senate [Motion 2014-66](#) new course proposals

- b. Committee motions (2014-67, 68, 69 1st read via e-mail on April 16, 2014)

Senate [Motion 2014-60](#) Amendments to the University Senate bylaws

Motion Introduced by: Research and Creative Activities Committee

Date of First Reading: April 16, 2014 via e-mail

Date of Second Reading: April 28, 2014

Title of Motion: Formation of a University Safety Committee

Action Requested:

Both the Research and Creative Activities Committee and the University Academic Council recommend passage of this motion.

Rationale: [Click here](#) to read background information regarding this proposed committee.

Whereas The University Senate recognizes that safety is an important concern in the University and desires to enhance the culture of safety among all students and employees, and

Whereas Events at other universities have stimulated reviews of safety priorities, attitudes, and practices at ASU, and

Whereas The reviews just cited have raised concerns that some laboratories and other common work spaces may either pose undue risks or may currently require training that is not relevant to ongoing activities,

Therefore: The University Senate recommends that the Senate leadership shall work with the Provost Office and other administrative units to form a University Safety Committee (USC). The Senate recommends incorporation of the following:

1. The Committee shall be composed primarily of members from the Academic Assembly for staggered three-year terms, and preferably chaired by one of these members. Membership may also include voting or non-voting personnel from the Provost, Environmental Health & Safety, or other offices.

Existing safety committees that are required by federal or state laws or regulations shall remain separate and independent.

1. The USC may conduct periodic safety reviews and may make recommendations to academic units about the needs for safety officers and/or safety committees. It may require periodic reports from units.
2. The USC may recommend the nature and degree of training needed for various types of areas appropriate for the risks that are posed for users. The requirements should not place unnecessary burdens on users, particularly of areas that may commonly be called "laboratories."

Administrative Response



Questions?