

2017

2018

University Senate

annual
report



**University
Senate**

**Arizona State
University**

2017-2018 Senate Committees

Standing Committees

Committee on Committees

Chris Kyselka

Curriculum and Academic Programs Committee

Caroline Harrison

Executive Committee

Arnold Maltz

Personnel Committee

Becky Ladd

Research and Creative Activities

Greg Stone

Student – Faculty Policy Committee

Daniel McCarville

University Services and Facilities Committee

Thurmon Lockhart

Senate University Committees

Library Liaison Committee

Catherine O'Donnell

Grievance Committees

Academic Professional Grievance Committee

Alexandra Humphreys

Committee on Academic Freedom and Tenure

David Martinez

Governance Grievance Committee

Yun Kang

Grievance Clearinghouse

David Martinez

Other

Faculty Athletics Representative

Jeffrey Wilson

Office of the University Senate

Chuck Barbee
Pamela Hoyle

Ombudsperson

Larry Olson

Senate Secretary

Chris Kyselka

Parliamentarian

Denise Bodman

Letter from the University Senate President

As the 2017-2018 academic year comes to a close, I would like to thank the University Academic Council, the Senate committees



and task forces, each of the Senators, the Senate staff, and the ASU Administration for their participation in shared governance at Arizona State University. The collaborative work is summarized in this Annual Report which

lays out the many initiatives and activities that took place throughout the year. We encourage faculty members and Academic Professionals to bring their issues to the Senate, and I am confident we will continue to respond to these concerns through our established shared governance framework.

This Annual Report has three sections covering Governance Actions, Service Highlights, and Organizational Design and Representation. In this introductory note I would like to highlight a combination of final motions and ongoing initiatives that the Senate worked on this year.

The ongoing discussion of faculty and staff compensation continued as the Personnel Committee pointed out ASU's relative position vs. Board of Regent identified peer institutions. The administration has agreed to respond formally, including an analysis of compensation adjusted for local cost of living conditions.

After vigorous debate at both the unit level and Senate meetings, the University Senate approved the School of Civic and Economic Thought and Leadership and its associated courses and programs. Overall, the Curriculum and Academic Programs Committee successfully processed 88 major curricular actions during this academic year.

The University Senate approved [motion 2018-37](#) which added language to course syllabi to
1) inform students that faculty are mandatory reporters of harassment behaviors and
2) guard against posting of faculty course material to online sharing sites.

The Senate also approved a [resolution, 2018-32](#), requesting written policies, by unit, for assigning graders and TAs to large classes.

The Senate remains very involved in key academic issues. Our representatives were active in the decision to change Learning Management Systems from Blackboard to Canvas. We are participating on the task force looking to upgrade ASU's General Education requirements. An internal Senate task force continues to investigate how the growth in online education at ASU can best be accommodated and broadened throughout the university.

Senate committees also addressed important working condition concerns. For example, if family members have different last names, benefit applications have to be accompanied with proof of marriage or parenting. Since many cultures do not expect spouses to have the same name, the administration will ask Arizona Department of Administration to reconsider this rule in a forthcoming letter. At Senate urging, the administration has also agreed to consider separate parental leave for both spouses if both are employed at ASU.

Finally, the University Services and Facilities committee looked into various facility concerns this year. A letter was forwarded pointing out the need for more lactation rooms on ASU campuses, and a survey of "dark spaces" was initiated. The Student-Faculty Policy Committee recommended summer school schedules become four days per week instead of five starting in 2019. In the Research and Creative Activities Committee high performance computing needs are being fulfilled and training programs put in place and support for Open Access publishing is being explored.

Serving as University Senate President and University Academic Council Chair has been an honor and a privilege. Thanks to all who have made this a busy and productive academic year.

Sincerely,

Arnold Maltz

Arnold Maltz
University Senate President



2017-2018 Senate Roster:

Click here to see all of the 2017-2018 Senators.



4 Governance Actions
Review Statistics
Reviewed by the Senate
New Programs and Degrees
Highlights and Recommendations



8 Service Highlights
Communication Initiatives
Breakfast with the
Arizona Board of Regents



Purpose and Mission

The University Senate is the representative body of the ASU Academic Assembly, which consists of all tenured and tenure-eligible faculty, academic professionals, and full-time non-tenure eligible (i.e. lecturers and senior lecturers, instructors, clinical faculty, research faculty, and professors of practice). The Senate is empowered by the Constitution [\(ACD112-01\)](#) to “act for the Academic Assembly in matters relating to: academic affairs, personnel policies, faculty-student policies, finances and university services and facilities.” The University Senate is the conduit through which faculty members and academic professionals share in the governance of Arizona State University.



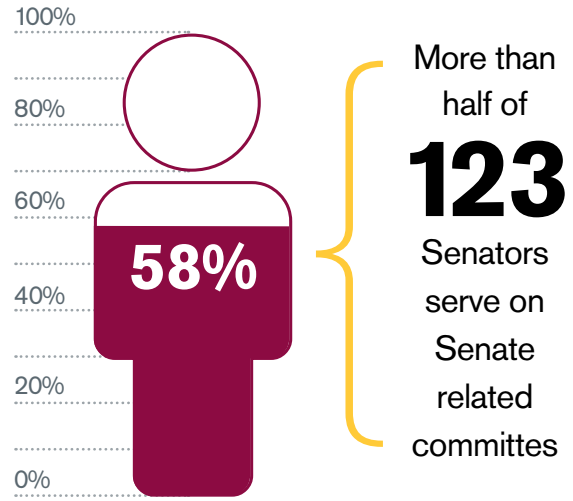
10 Organizational Design and Representation
Organizational Design
Formal and Consultative Governance
Senate Committees
University Academic Council
Constituency: The Academic Assembly
Campuses

Review Statistics

The University Senate serves as the final review body for curricular changes and new course proposals made by colleges, schools and academic units. In addition to its curricular review responsibility, the Senate actively participates in the review and development of ASU policy as well as the development of resolutions that represent the ASU faculty and academic professional perspective.

Each of the curricular items reviewed by the Senate has been previously vetted by a unit level curriculum committee, college/school curriculum committee and the office of the University Provost. At an institution as active and innovative as Arizona State University, it is extremely important that the Senate, and all faculty members and academic professionals, maintain diligence in regards to the review of these important curricular items.

Additionally, this section highlights numerous examples of the policy work performed by the University Senate and each of its standing and university level committees.



100%
of all Dean searches
have faculty
representation



Reviewed by the Senate AY 2017-18

Breakdown of Items

AY 2017-18 Formal Motions by Classification

■ Curricular Proposals

| | |
|---|----|
| Change the academic organization of an undergraduate degree | 1 |
| Rename an undergraduate or graduate degree | 2 |
| Disestablishment of a unit | 5 |
| Disestablishment of a degree or certificate | 6 |
| New undergraduate degree } See page 6 for list | 6 |
| Establishment of new graduate certificate | 8 |
| New graduate degree/program } See page 6 for list | 10 |
| Establishment of new undergraduate certificate | 13 |

- Curricular Proposals
- New Course Proposals
- ACD Policy Changes
- Resolutions

1 ACD Policy Change

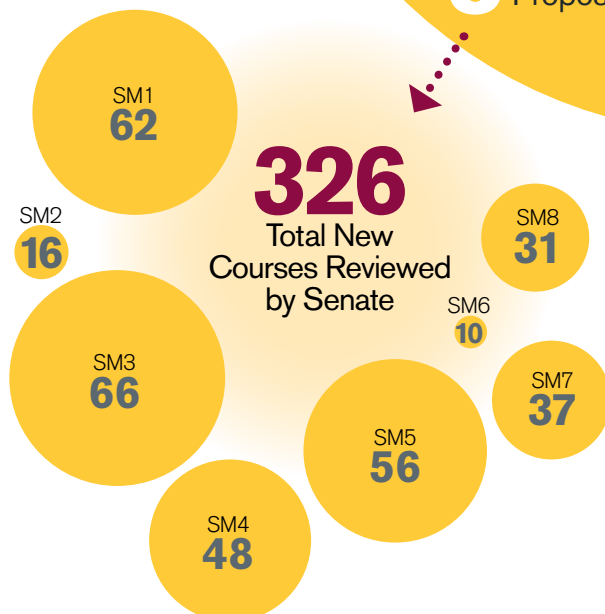
51 Curricular Proposals

1 Resolution

■ New Course Proposals

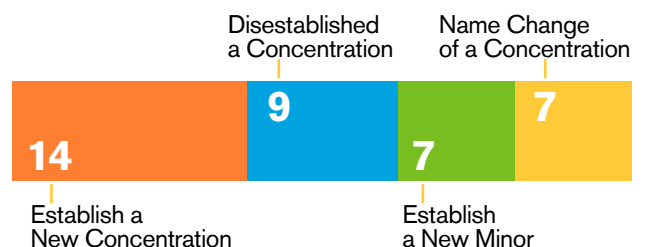
SM: Senate Meeting

8 New Course Proposals



■ CAPC Review Statistics*

Curriculum and Academic Programs Committee



*Items reviewed by CAPC that do not require a Senate review.

2017-2018 New Programs and Degrees 16 Degrees Reviewed by the Senate

Undergraduate New Degrees

- BS** Recreation Therapy
- BS** Digital Audiences
- BA** Conflict Resolution
- BA** Civic and Economic Thought and Leadership
- BS** Tourism and Recreation Management
- BIPH** International Public Health
(Offered by the **PLUS Alliance**)

TOTAL = 6

Graduate New Degrees

- MA** Indigenous Education
- MS** Actuarial Sciences
- MAS** Sustainable Tourism
- MS** Digital Audience Strategy
- MS** Interprofessional Care Coordination
- MS** User Experience
- MS** Medical Nutrition
- MS** Auditory and Language
- MA** World War II Studies
- PhD** Innovation in Global Development

TOTAL = 10

Senate meeting #4
on November 27, 2017

had

87%

of the voting members
present

18 Formal and Consultative Highlights and Recommendations

Hosted the Arizona Board of Regents for a breakfast discussion regarding the **faculty perspective on general education** studies.

Provided leadership to the Tri-University Arizona Faculties Council at Arizona Board of Regents meetings

Recommended **improved communication to students** by passing a Senate motion clarifying additional items that should be posted in each faculty member's syllabus.

Recommended that when both parents are ASU employees that each faculty member get their **full allotment of parental leave**.

Recommended **removal of unequal requirements** for how employees are required to document their eligible dependents.

Nominated faculty members for University Promotion and Tenure committee.

Recommended the **proctoring of online math placement exams** to improve math placement and academic overall integrity.

Passed a motion asking for the **development of policies to govern the assignment of graders and teaching assistants** for ASU courses.

Provided faculty representation for the College of Health Solutions Dean search.

Ongoing consultation with the ASU emergency preparedness group to **develop a safety video for students**.

Collaborated with Pac-12 universities as a member of the PAC 12 Academic Leadership Coalition.

Recommended to the President and Provost that ASU **faculty member and academic professional salaries** be continually ranked in the top one-half of their ABOR approved peer institutions.

Reviewed and provided to the faculty an explanation for **concerns relating to health insurance coverage** for a subset of graduate students.

Recommended providing **increased number of lactation rooms**, and increase visibility, throughout the University.

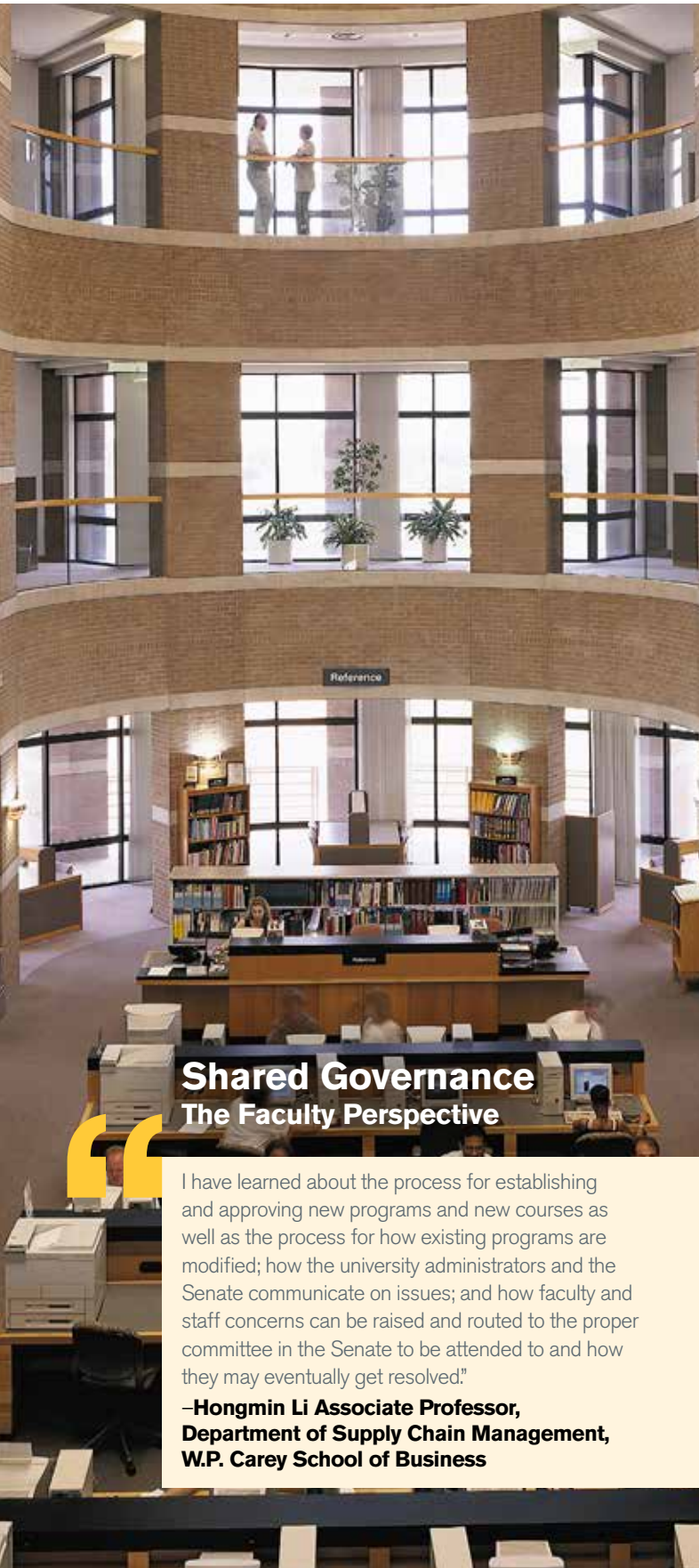
Assisted ASU administration in the final development of a clearinghouse for **academic dishonesty cases**.

Hosted a University Senate past president luncheon to discuss shared governance and engage in faculty strategic planning.

Sent faculty members and academic professionals to four **Arizona Board of Regents meeting**.

Proposed implementing a more student and faculty friendly, four day per week **summer school teaching schedule**.





Shared Governance The Faculty Perspective

I have learned about the process for establishing and approving new programs and new courses as well as the process for how existing programs are modified; how the university administrators and the Senate communicate on issues; and how faculty and staff concerns can be raised and routed to the proper committee in the Senate to be attended to and how they may eventually get resolved."

—**Hongmin Li Associate Professor,
Department of Supply Chain Management,
W.P. Carey School of Business**

Communication Initiatives

When representing a group of individuals as large as the ASU Academic Assembly, it is important to develop clear and consistent communication. The Senate and the Senate office staff develop and sponsor several communication initiatives throughout the academic year.

Senator Spotlight

The **Senator Spotlight** program is designed to recognize senators who have demonstrated a commitment to the shared governance process and highlight the valuable service they are giving to the university.

Dashboard

The **Dashboard** is sent out to the Academic Assembly six to eight times per academic year and contains information designed to keep faculty members and academic professionals informed about University Senate business.

Academic Assembly Meeting and Reception

This biannual meeting/reception kicks off both the **fall** and **spring** semesters. The Academic Assembly reception is a great opportunity to hear from ASU President Michael M. Crow, the University Senate president and network with fellow ASU faculty members.

It has been rewarding to be part of faculty governance. However, I would add that just being a Senator and attending Senate meetings does not really give you a deep understanding of the "behind the scenes" operations of the University; you really need to serve on a standing committee or task force to truly feel part of the governing process and have an influence or voice in the Senate.

—**Becky Ladd Professor,
The Sanford School**

Breakfast with the Arizona Board of Regents

Each year the University Senate hosts a breakfast with the members of the Arizona Board of Regents (ABOR). The purpose of this breakfast is to allow the ASU governance leaders and fellow faculty members an opportunity to interact with the ABOR members and provide them with direct feedback on current and future policy initiatives. The topic of discussion at this year's breakfast was general education at Arizona State University. The charts below outline the outstanding group of faculty members, administrators and regents who attended this year's breakfast.

2017-18 Attendees

Arizona Board of Regents:

| NAME | TITLE |
|----------------------|----------------|
| Bill Ridenour | Chair |
| Ron Shoopman | Vice Chair |
| Jay Heiler | Treasurer |
| Ram Krishna | Secretary |
| Lyndel Manson | Regent |
| Larry Penley | Regent |
| Karrin Taylor Robson | Regent |
| Vianney Careaga | Student Regent |
| Aundrea DeGravina | Student Regent |

Arizona Board of Regents Staff/Non-Regents:

| NAME | TITLE |
|------------------|--|
| Eileen Klein | President |
| Nancy Tribbensee | Senior Vice President and General Counsel |
| Shelley McGrath | Vice President, Academic and Student Affairs |
| Mark Denke | Associate Vice President of Academic and Student Affairs |

ASU Administration:

| NAME | TITLE |
|----------------|------------------------------------|
| Michael Crow | President of the University |
| Mark Searle | Provost of the University |
| Deborah Clarke | Vice Provost of Academic Personnel |

ASU Faculty Members:

| NAME | UNIT |
|----------------------|--|
| Ariel Anbar | Earth and Space Exploration |
| Heather Bateman | Science and Mathematics |
| Laura Hanish | Social and Family Dynamics |
| Barbara Kinach | Teachers College |
| Bertha Manninen | Humanities, Arts and Cultural Studies |
| Pamela Marshall | Mathematical and Natural Sciences |
| Larry Olson | Environmental and Resource Management |
| Angelita Reyes | English |
| Johanna Uriri-Glover | Nursing and Health Innovation |
| Xia Zhang | International Letters and Cultures |
| Chris Kyselka | The Polytechnic School |
| Arnie Maltz | Supply Chain Management* |
| Robin Bonifas | Social Work* |
| Donna Cataldo | Nutrition and Health Promotion* |
| Igor Shovkovy | Science and Mathematics (Poly)* |
| Shirley Rose | English* |
| Joan McGregor | Philosophy* |
| Alejandra Elenes | Humanities, Arts and Cultural Studies* |
| Stefan Stantchev | Humanities, Arts and Cultural Studies* |

Staff/Other Universities:

| NAME | TITLE |
|-------------|--|
| Pam Hoyle | Administrative Specialist, University Senate |
| Bruce Fox | Past President, Faculty Senate |
| Gioia Woods | President, Faculty Senate |

*Faculty members on the University Academic Council

53
Senators had perfect Senate meeting attendance

Shared Governance The Faculty Perspective



I learned how the faculty can have a voice in developing ASU policies. I have learned about the process of approving new courses and programs, about the role of the various Senate committees, and how the Senate works with the ASU administration. I have met faculty members and administrators outside my unit that I would never have met otherwise, and I greatly appreciate the effort our faculty puts into shared governance.

–Stefania Tracogna, Principal Lecturer, School of Mathematical and Statistical Sciences

Even though one may collaborate with colleagues around the university, it is difficult to grasp the workings of the university as a whole. Serving on the University Senate helps to derive a better understanding and appreciation of the goals and achievements of ASU.”

–Marco Janssen, Professor, School of Sustainability



Organizational Design

The office of the University Senate is responsible for providing the administrative support that allows the University Senate to function efficiently and effectively year-over-year. It is through this administrative support and the dedicated service from each of its elected members that the University Senate is able to effectively participate in the advancement of the University.

Authority

The Arizona Revised Statute [§15-1601](#) states, “the faculty members of each university, through their elected faculty representatives, shall participate in the governance of their respective universities and shall actively participate in the development of university policy.” Faculty governance responsibilities are also mandated by the Arizona Board of Regents in policy [6-201](#). At Arizona State University, the authority of the Senate can be found in [ACD112-01](#).

Function

The University Senate constitution, approved by the ASU president and the Arizona Board of Regents, states that the University Senate has the power to act for the Academic Assembly in areas such as:

- academic affairs
- personnel affairs
- faculty-student policies
- financial affairs
- university services and facilities

Shared Governance at ASU

From Policy

**ARS 15-1601
ABOR 6-201**

▼
**ACD 112-01
Senate Constitution**

▼
**To People
ASU Faculty members and Academic Professionals**

Senate meeting attendance averages **84%** per meeting



Formal and Consultative Governance

Shared governance establishes the ethos and the structures that enable divergent ideas to be placed on the table, debated for their merits, shaped for the larger good of the university community, and put to use in a timely manner. Within the University Senate there are two primary governance processes utilized: formal and consultative.

Formal

The formal pathway for topics under consideration within the Senate typically results in the development of a Senate motion. This process is very important because it leverages the collective wisdom and insight of the Academic Assembly's representative body. Examples of formal process topics:

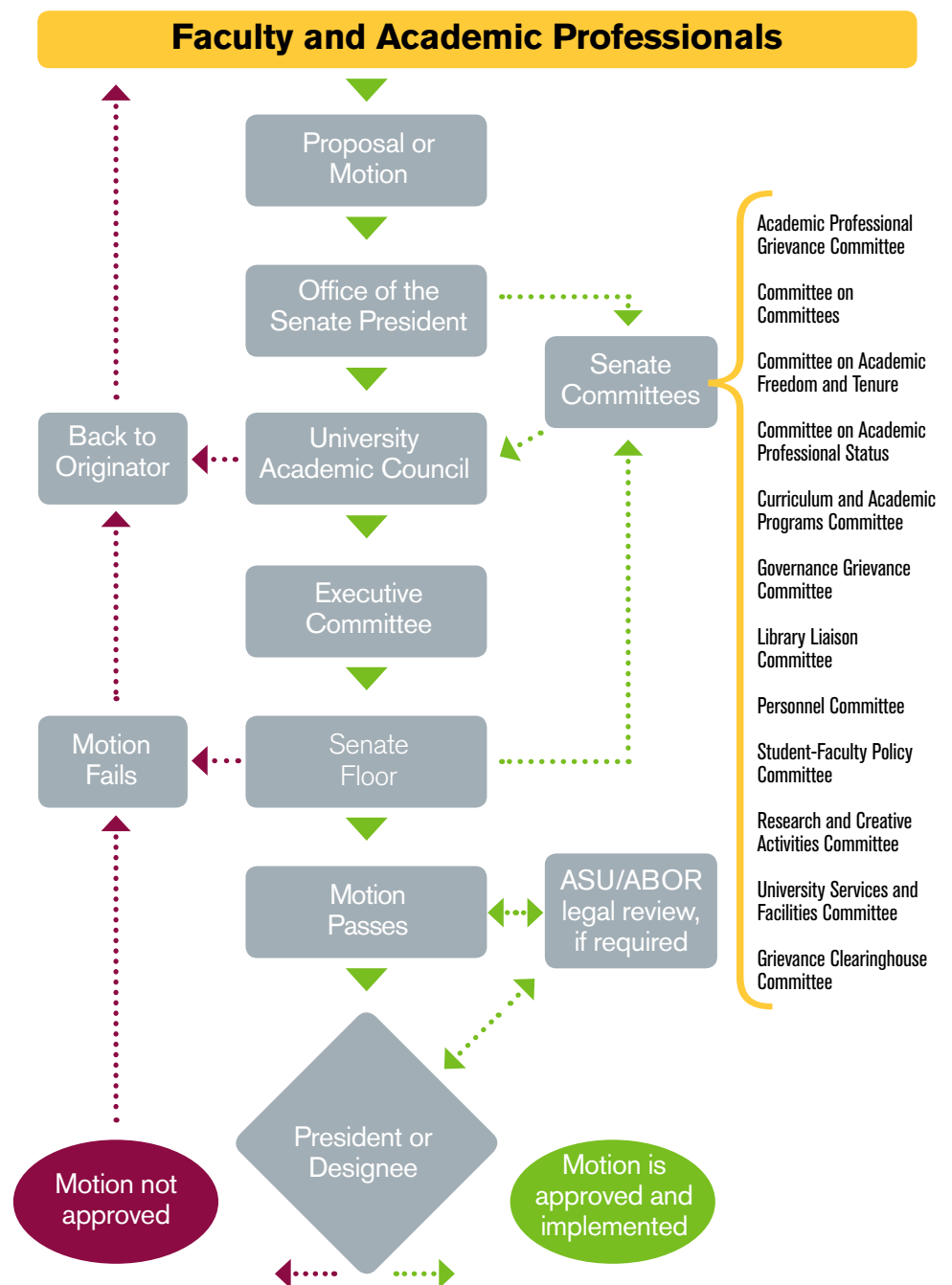
- academic affairs and other policy manual changes
- recommendation to change university procedures or practices that would impact two or more colleges/schools
- resolutions that represent the faculty and academic professional perspective

Consultative

The consultative process can result in a formal Senate motion, but most often these requests are handled at the committee level. The University Senate office tracks all requests for consultation received or initiated by the Senate. Examples of consultative topics are:

- policy interpretations
- faculty or academic professional appointments to search committees
- explore/research current event topics affecting higher education
- faculty or academic professional appointees on university level committees

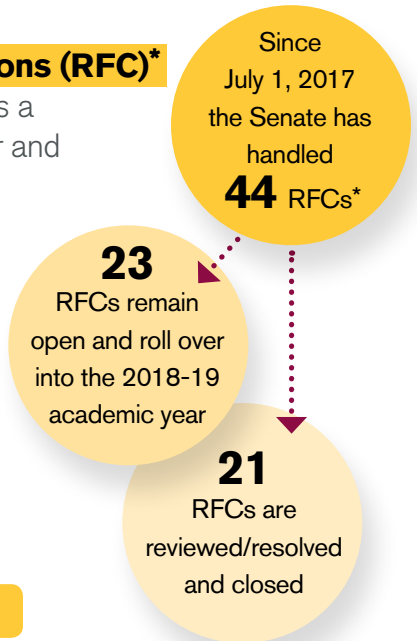
University Senate Formal Process



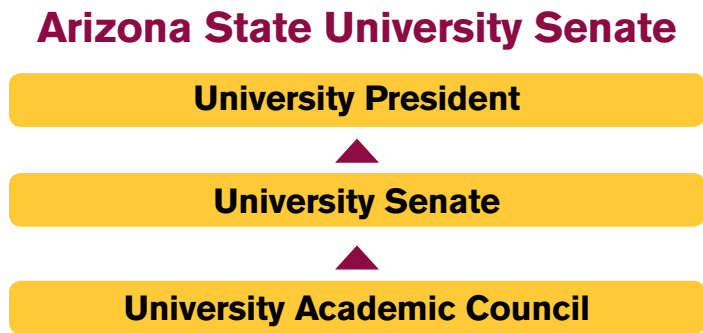
2017-2018 Senate Committees

The University Senate committees handle **Requests For Consultations (RFC)*** from individuals and organizations across Arizona State University. As a service organization, the Senate relies heavily on each faculty member and academic professional who serves as chairperson for a Senate committee. As illustrated in the diagram below, these Senate leaders advise the Senate and the University President in areas that are of strategic importance to both the efficient and effective functioning of the university.

* **Request For Consultation** is the term used to describe when faculty members, academic professionals or the administration request the official faculty perspective on a given policy, practice or subject here at ASU.



* This number is in addition to 59 curricular motions reviewed in AY 17-18



| Standing Committees | Senate University Committees | Grievance Committees | Other |
|--|--|---|--|
| <p>Curriculum and Academic Programs Committee Chair: Caroline Harrison</p> <p>Committee on Committees Chair: Chris Kyselka</p> <p>Executive Committee Chair: Arnold Maltz</p> <p>Personnel Committee Chair: Becky Ladd</p> <p>University Services and Facilities Committee Chair: Thurmon Lockhart</p> <p>Student – Faculty Policy Committee Chair: Daniel McCarville</p> <p>Research and Creative Activities Committee Chair: Greg Stone</p> | <p>Library Liaison Committee Chair: Catherine O'Donnell</p> | <p>Committee on Academic Freedom and Tenure Chair: David Martinez</p> <p>Academic Professional Grievance Committee Alexandra Humphreys</p> <p>Grievance Clearinghouse Chair: David Martinez</p> <p>Governance Grievance Committee Chair: Yun Kang</p> | <p>Office of University Senate Chuck Barbee Pamela Hoyle</p> <p>Ombudsperson Larry Olson</p> <p>Senate Secretary Chris Kyselka</p> <p>Faculty Athletics Representative Jeffrey Wilson</p> <p>Online Education Task Force Chair: Jim Moore</p> <p>Parliamentarian Denise Bodman</p> |

University Academic Council



The University Academic Council (UAC) serves as the executive board of the University Senate. The membership of the UAC consists of the president, president-elect and the immediate past president of the Downtown Phoenix, Polytechnic, Tempe and West campuses. Each member of the UAC is elected by their peers in the annual Academic Assembly elections. The University Academic Council has general supervision of the University Senate affairs in between each business meeting.

Arnold Maltz

Associate Professor
University Academic Council President



Chris Kyselka

Academic Professional
Secretary of the
Academic Assembly
and University Senate

■ **Downtown Phoenix campus**



Tamara Rounds

Clinical Associate
Professor
President



Robin Bonifas

Associate Professor
President-elect



Donna Cataldo

Clinical Associate
Professor
Past President

■ **Polytechnic campus**



Igor Shovkovy

Professor
President



Nancy Cooke

Professor
President-elect



Melanie Pitts

Lecturer
Past President

■ **Tempe campus**



Shirley Rose

Professor
President



Joan McGregor

Professor
President-elect



Elsie Moore

Professor
Past President

■ **West campus**



Stefan Stantchev

Associate Professor
President



Owen Anderson

Associate Professor
President-elect



Alejandra Elenes

Associate Professor
Past President

Constituency: The Academic Assembly

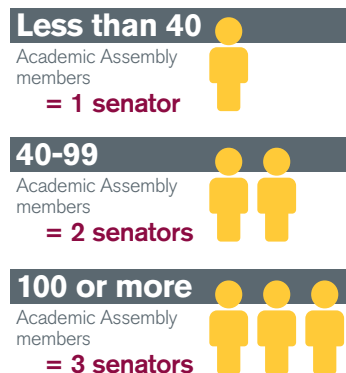
Definition:

The University Senate represents over 3,000 faculty members and academic professionals employed at Arizona State University. Individuals holding the following job classifications are what makes up the ASU Academic Assembly:

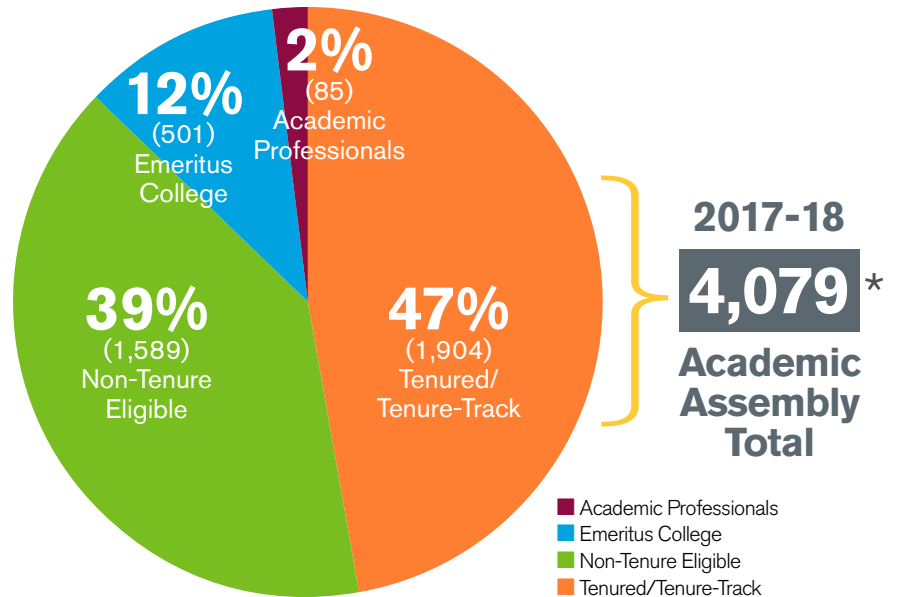
- all faculty members in a tenure-eligible or tenured position
- all academic professionals with full-time, multi-year, probationary, or continuing appointment positions
- the president and the provost of the university
- all full-time faculty members with fixed appointments (i.e., instructors, lecturers, senior lecturers, principal lecturers, clinical faculty members, research faculty members and professors of practice)
- members of the Emeritus College

Senate Representation

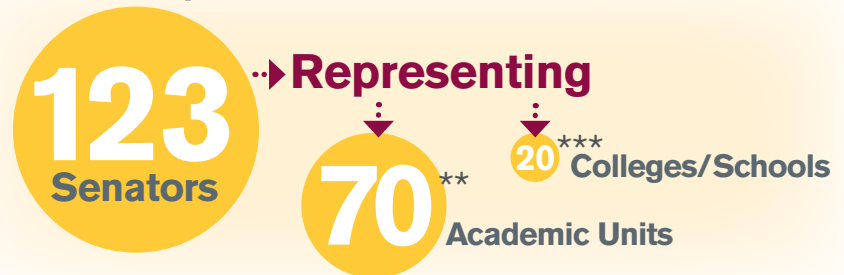
Senators are apportioned at the level of the degree granting unit. The number of senators provided to each unit is based upon the total number of Academic Assembly members within that unit.



Academic Assembly by Classification

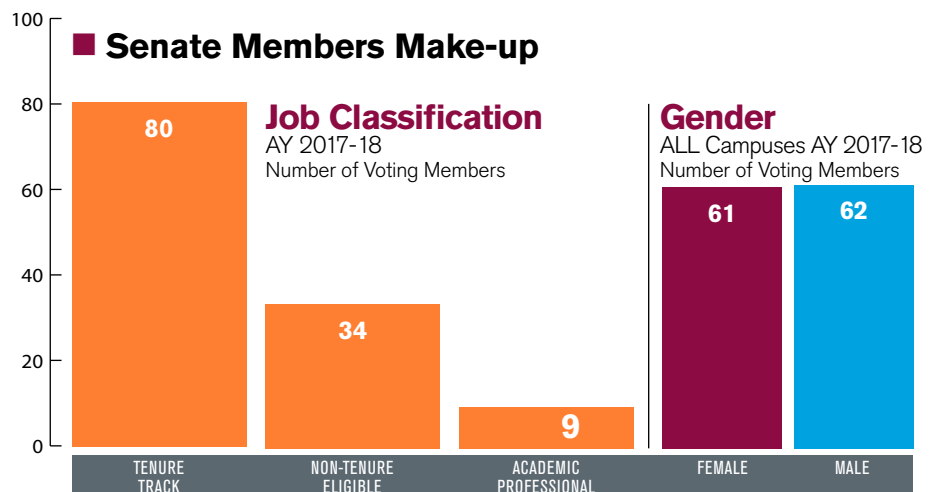


Senate Representation



*Data from ASU office of Institutional Analysis and the Emeritus College, May 2018.
 **Non-degree granting units can apply for Senate representation through the University Academic Council.
 ***Includes university libraries.

Senate Members Make-up

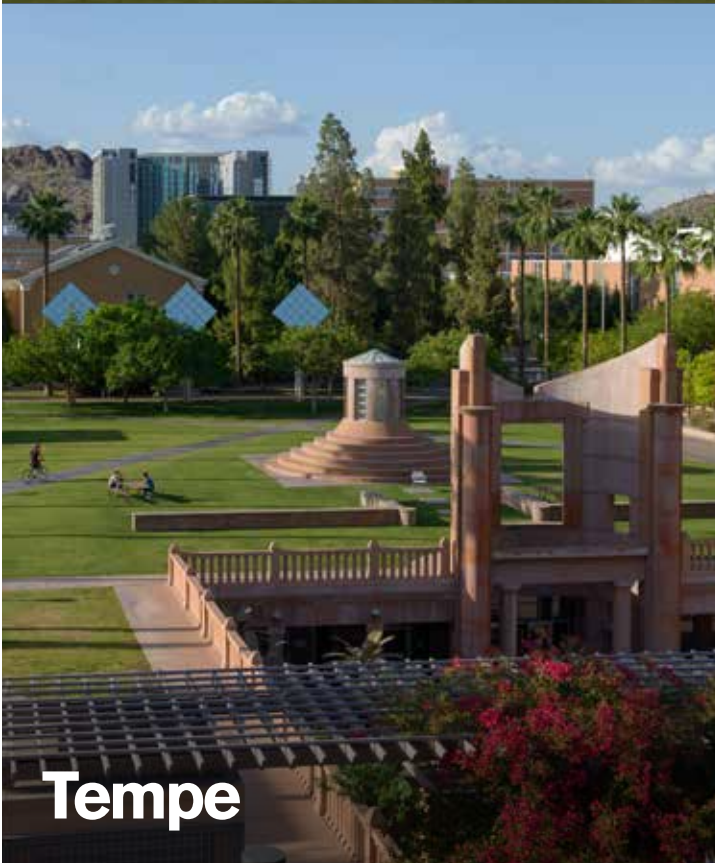




Downtown Phoenix



Polytechnic



Tempe



West

Get Involved

Interested in service with the University Senate?
Contact your current campus president, the Senate office
or the University Senate Secretary, Chris Kyselka

Questions

For questions regarding this document, please call the
University Senate Office at 480-965-2222

