

2015-2016

University Senate annual report

**2015-2016
Senate Committees**

Standing Committees

Curriculum and Academic Programs Committee (CAPC)
Steven Semken

Committee on Committees
Chris Kyselka

Executive Committee
Brenda Hosley

Personnel Committee
Oscar Jimenez-Castellanos

University Services and Facilities Committee
Martin Matustik

Student – Faculty Policy Committee
Keith Hollinger

Senate University Committees

Library Liaison Committee
Teresa Foulger

Research and Creative Activities
Arnold Maltz

Grievance Committees

Committee on Academic Freedom and Tenure
Kathleen Puckett

Academic Professional Grievance Committee

Grievance Clearinghouse
Kathleen Puckett

Governance Grievance Committee
Nora Gustavsson

Other

Office of the University Senate
Chuck Barbee
Pamela Hoyle

Ombudsperson
Larry Olson

Senate Secretary
Chris Kyselka

Faculty Athletics Representative
Jeffrey Wilson

Letter from the University Senate President

I am happy to report that we experienced another successful year of shared governance at Arizona State University. We considered over 50 requests for consultation from faculty, staff, students, and administrators. Each of these items were either resolved with input from the Senate and our committees, the administration, or have been forwarded to the 2016-2017 Senate for further review. While much was accomplished, I would like to talk about two motions that were passed by the Senate and approved by administration for implementation.



The first is Senate Motion # 2016-29 Converting the Research and Creative Activities Committee (RCA) to a Senate Standing Committee. This change will add consistency and additional Senate staff support for the RCA committee, as well as provide a more stable platform for providing faculty input to the Office of Knowledge and Enterprise Development. Through the development of this motion the Senate was pleased to have developed an even stronger working relationship with the ASU research community.

The second is Senate Motion # 2016-24 Amending University Senate Bylaw IIB.8.b.1 Personnel Committee Membership. This motion will provide Academic Professionals (APs) a dedicated voice at the table of the Senate Personnel Committee. The personnel committee's new membership structure will now be composed of five members from the Tempe campus and two members from Downtown, Polytechnic, and West campuses, and one Academic Professional from among those serving on the University Senate. This change ensures that APs are well represented in personnel decisions that are studied within this important Senate committee.

Additional committee work impacting shared governance included the Curriculum and Academic Programs committee reviewing and presenting a record number of courses and programs for consideration by the Senate and Provost Office. In addition to the above motion, the Personnel Committee reviewed concerns regarding promotion and tenure and non-tenure track promotions, multi-year contracts and salaries. As always, a complete list of the Senate committee annual reports can be viewed on the University Senate webpage and throughout this annual report.

The Senate and the University Academic Council did an outstanding job and we all should be proud of the continued diligence of the dedicated members of the University Senate. I want to express my sincere gratitude to all of the faculty members, APs and administrators who made this another productive and collegial year for shared governance at Arizona State University.

Sincerely,

Brenda Hosley

Brenda Hosley
University Senate President



2015-2016 Senate Roster:

Click here to see all of the 2015-2016 Senators.



PURPOSE AND MISSION:

The University Senate is the representative body of the ASU Academic Assembly, which consists of all tenured and tenure-eligible faculty, academic professionals, and full-time contract faculty (i.e. lecturers and senior lecturers, instructors, clinical faculty, research faculty, and professors of practice). The Senate is empowered by the Constitution [\(ACD112-01\)](#) to “act for the Academic Assembly in matters relating to: academic affairs, personnel policies, faculty-student policies, finances and university services and facilities.” The University Senate is the conduit in which faculty members and academic professionals share in the governance of Arizona State University.



2015-2016 Content

4 Organizational Design and Representation

- Overview
- Committees
- University Academic Council
- Constituency: The Academic Assembly

10 Governance Actions

- Review Statistics
- Highlights

14 Service Highlights

- Communication Initiatives
- Shared Governance – The Faculty Perspective
- Breakfast with the Arizona Board of Regents





OVERVIEW:

Organizational Design

The office of the University Senate is responsible for providing the administrative support that allows the University Senate organization to function efficiently and effectively year-over-year. It is through this administrative support and the dedicated service from each of its elected members that the University Senate is able to effectively participate in the advancement of the University.

Authority

The Arizona Revised Statute [§15-1601](#) states, "the faculty members of each university, through their elected faculty representatives, shall participate in the governance of their respective universities and shall actively participate in the development of university policy." Faculty governance responsibilities are also mandated by the Arizona Board of Regents in policy [6-201](#). At Arizona State University, the authority of the Senate can be found in [ACD112-01](#).

Function

The University Senate constitution, approved by the ASU president and the Arizona Board of Regents, states that the University Senate has the power to act for the Academic Assembly in areas such as:

- academic affairs
- personnel affairs
- faculty-student policies
- financial affairs
- university services and facilities



Shared Governance at ASU

**ACD 112-01
Senate Constitution**

From Policy

**ARS 15-1601
ABOR 6-201**



To People

ASU Faculty members and Academic Professionals

Shared governance establishes the ethos and the structures that enable divergent ideas to be placed on the table, debated for their merits, shaped for the larger good of the university community, and put to use in a timely manner. Within the University Senate there are two primary processes utilized, formal and consultative.

Formal

The formal pathway for topics under consideration within the Senate typically results in the development of a Senate motion. This process is very important because it leverages the collective wisdom and insight of the Academic Assembly's representative body. Examples of formal process topics:

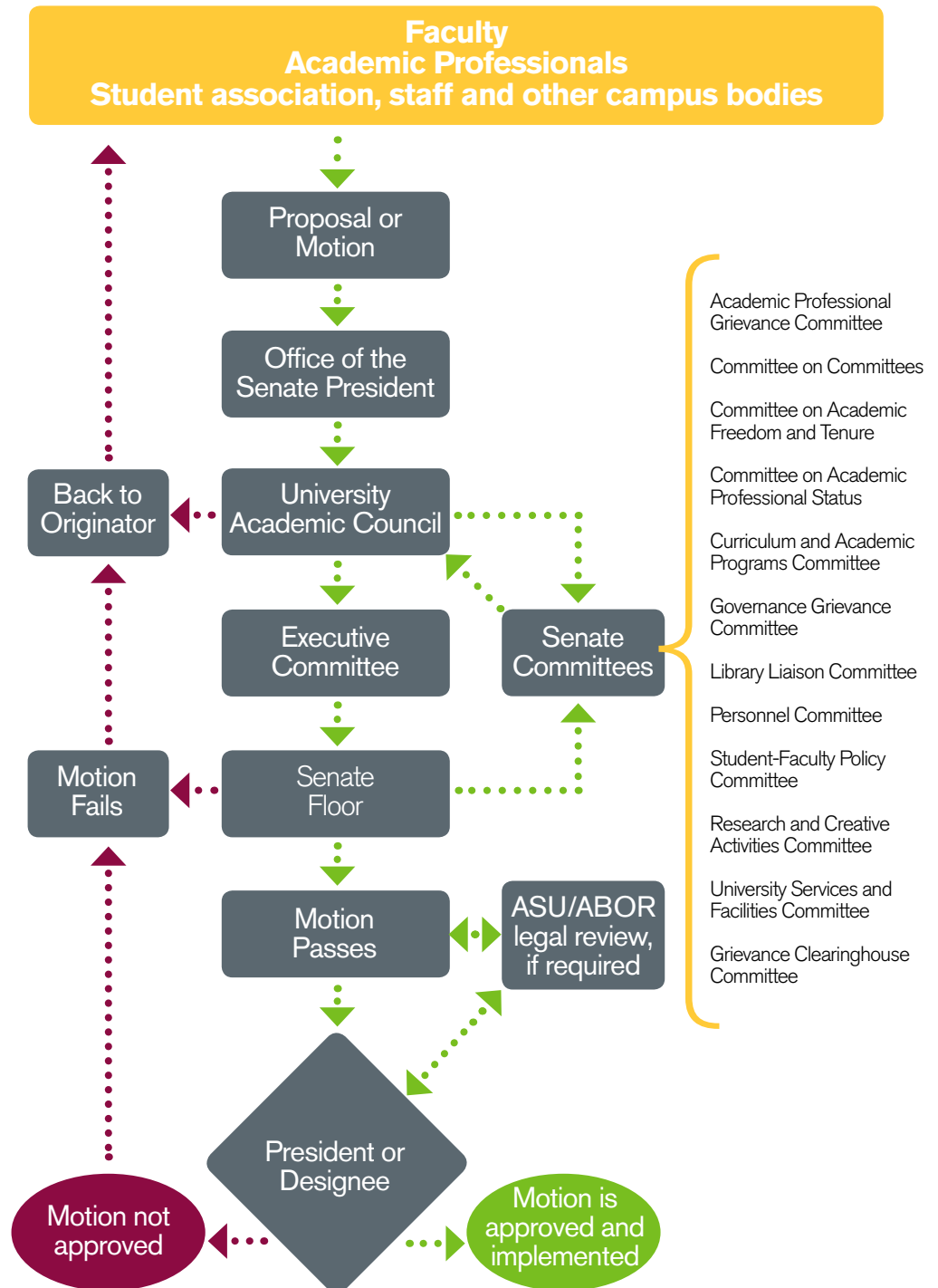
- academic affairs and other policy manual changes
- recommendation to change university procedures or practices that would impact two or more colleges/schools
- resolutions that represent the faculty and academic professional perspective

Consultative

The consultative process can result in a formal Senate motion, but most often these requests are handled at the committee level. The University Senate office tracks all requests for consultation from the Senate. Examples of consultative topics are:

- policy interpretations
- faculty or academic professional appointments to search committees
- explore/research current event topics affecting higher education
- faculty or academic professional appointees on university level committees

University Senate Formal Process

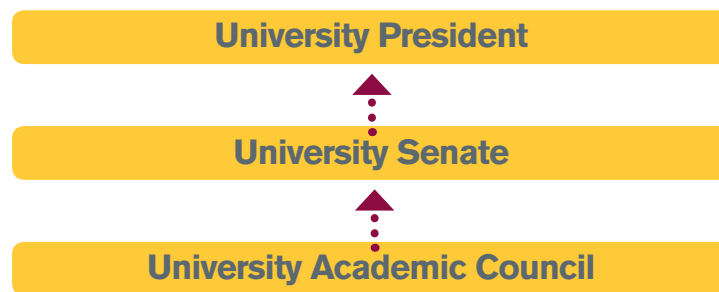


2015-2016 Senate Committees

The University Senate committees handle requests for consultations from individuals and organizations across Arizona State University. As a service organization, the Senate relies heavily on each faculty member and academic professional that is elected to serve

as a chairperson for each of these committees. As illustrated in the diagram below, these Senate leaders advise the University Senate and the university president in areas that are of strategic importance to both the efficient and effective functioning of the university.

Arizona State University Senate



Standing Committees

Curriculum and Academic Programs Committee (CAPC)
Chair: Steven Semken

Committee on Committees
Chair: Chris Kyselka

Executive Committee
Chair: Brenda Hosley

Personnel Committee
Chair: Oscar Jimenez-Castellanos

University Services and Facilities Committee
Chair: Martin Matustik

Student – Faculty Policy Committee
Chair: Keith Hollinger

Senate University Committees

Library Liaison
Chair: Teresa Foulger

Research and Creative Activities
Chair: Arnold Maltz

Grievance Committees

Committee on Academic Freedom and Tenure
Chair: Kathleen Puckett

Academic Professional Grievance Committee

Grievance Clearinghouse
Chair: Kathleen Puckett

Governance Grievance Committee
Chair: Nora Gustavsson

Other

Office of University Senate
Chuck Barbee
Pamela Hoyle

Ombudsperson
Larry Olson

Senate Secretary
Chris Kyselka

Faculty Athletics Representative
Jeffrey Wilson

University Academic Council

The University Academic Council (UAC) serves as the executive board of the University Senate. The membership of the UAC consists of the president, president-elect and the immediate past president of the Downtown Phoenix, Polytechnic, Tempe and West campuses. Each member of the UAC is elected by their peers in the annual Academic Assembly elections. The University Academic Council has general supervision of the University Senate affairs in between each business meeting.

Brenda Hosley

Clinical Associate
Professor
University Senate President



Chris Kyselka

Secretary of the
Academic Assembly
and University Senate



Downtown Phoenix



Kristin Hoffner

Senior Lecturer
President



Donna Cataldo

Clinical Associate
Professor
President-elect



Brenda Hosley

Clinical Associate
Professor
Past President

Polytechnic



Keith Hollinger

Lecturer
President



Melanie Pitts

Senior Lecturer
President-elect



Kathleen Puckett

Associate Professor
Past President

Tempe



Arnold Maltz

Associate Professor
President



Elsie Moore

Professor
President-elect



Helene Ossipov

Associate Professor
Past President



Cynthia Thompkins

Professor
Past President

West



Martin Matustik

Professor
President



Alejandra Elenes

Associate Professor
President-elect



Shari Collins

Associate Professor
Past President

CONSTITUENCY: The Academic Assembly

Definition:

The University Senate represents over 3,000 faculty members and academic professionals employed at Arizona State University. Individuals holding the following job classifications are what makes up the ASU Academic Assembly.

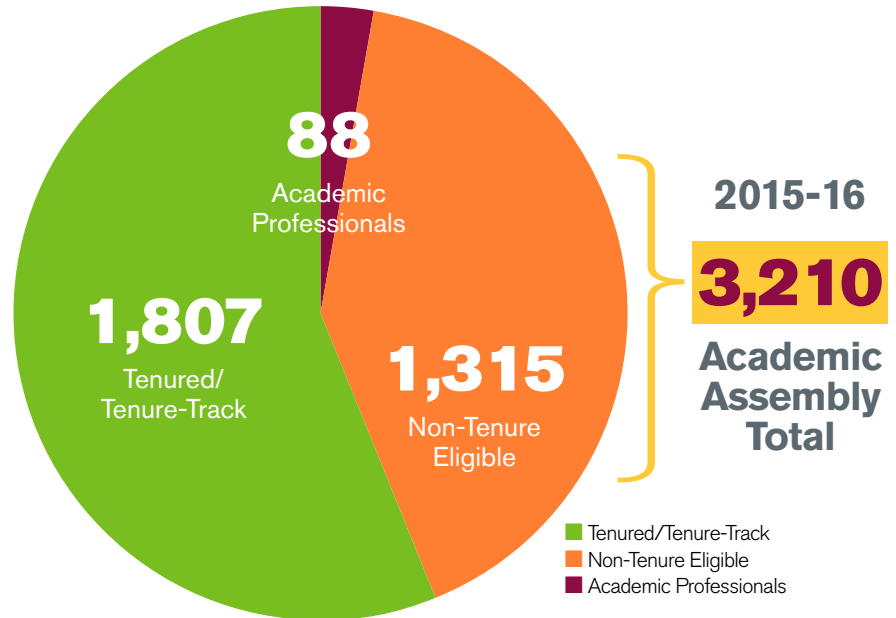
- all faculty members in a tenure-eligible or tenured position
- all academic professionals with full-time, multi-year, probationary, or continuing appointment positions
- the president and the provost of the university
- all full-time faculty members with fixed appointments (i.e., instructors, lecturers, senior lecturers, principal lecturers, clinical faculty members, research faculty members and professors of practice)
- members of the Emeritus College

Senate Representation

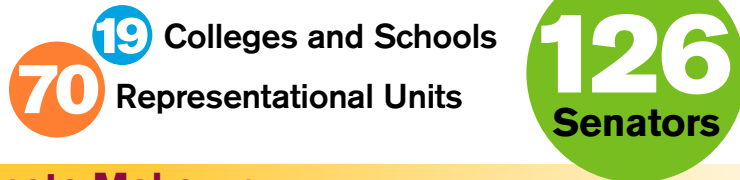
Senators are apportioned at the level of the degree granting unit. The number of senators provided to each unit is based upon the total number of Academic Assembly members within that unit.

- Less than 40 Academic Assembly members = **1 senator**
- 40-99 Academic Assembly members = **2 senators**
- 100 or more Academic Assembly members = **3 senators**

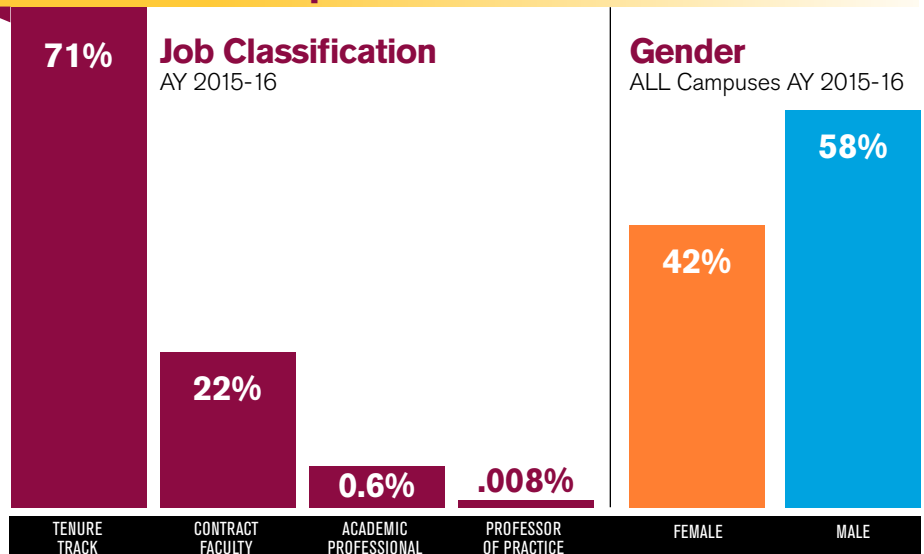
Academic Assembly Members*



Senate Representation



Senate Make-up



*Data from ASU office of Institutional Analysis, May 6, 2016.

**Non-degree granting units can apply for Senate representation through the University Academic Council.

Downtown Phoenix Campus



Polytechnic Campus



Tempe Campus



West Campus





Review Statistics

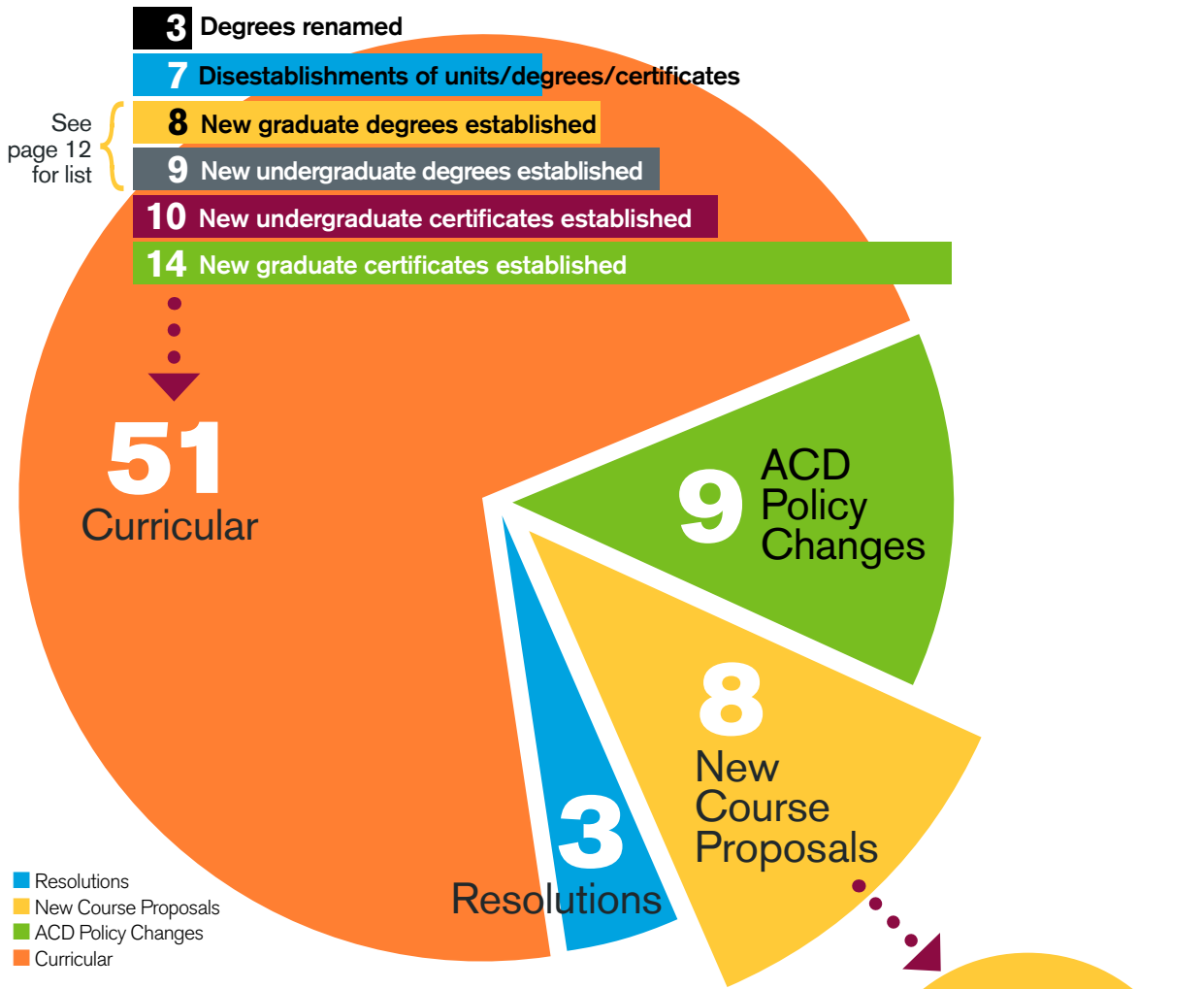
The University Senate serves as the final faculty review body for curricular changes and new course proposals made by colleges, schools and academic units. In addition to its curricular review responsibility, the Senate actively participates in the review and development of ASU policy as well as the development of resolutions that represent the ASU faculty and academic professional interest.

Each of the curricular items reviewed by the Senate has been previously vetted by a unit level curriculum committee, college/school curriculum committee and the office of the University Provost staff. At an institution as active and innovative as Arizona State University, it is extremely important that the Senate, and all faculty members and academic professionals maintain diligence in regards to the review of these important curricular items.

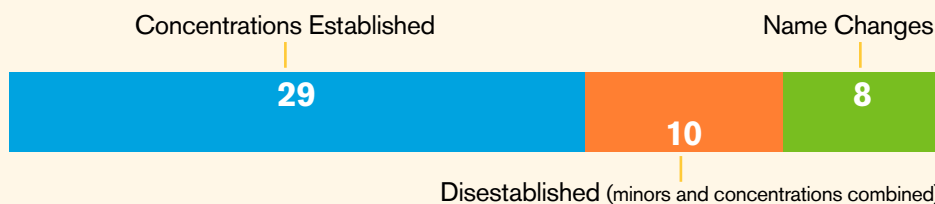
Additionally, this section highlights numerous examples of the policy work performed by the University Senate and each of our standing and university level committees.

Breakdown of Items Reviewed by the Senate AY 15-16

AY 15-16 Formal Motions by Classification



Curriculum and Academic Programs Committee Reviews



New Program Proposals Reviewed by the Senate

Undergraduate New Degrees

- BS** International Trade
- BS** Applied Quantitative Science
- BS** Innovation in Society
- BA** Innovation in Society
- BA** Environmental Science
- BS** Human Systems Engineering
- BS** Health Care Compliance and Regulations
- BS** Health Care Coordination
- BS** Applied Physic

TOTAL = 9

Graduate New Degrees

- Master** Integrated Healthcare
- MA** Creative Enterprise and Cultural Leadership
- MS** Transitional Biomedical Sciences
- MAS** GeoDesign and Planning
- MA** English Education
- EMPA** Public Administration
- PhD** Engineering Education Systems and Design
- PhD** Systems Engineering

TOTAL = 8

14 Formal and Consultative Highlights and Recommendations

Recommended policy changes that would better ensure that military personnel and first responders who miss class for mandatory in the line-of-duty activities would be allowed to make-up missed class assignments.

Endorsed the Arizona Board of Regents strategic plan and proposed funding model.

Recommended policy changes that would better ensure students who miss class for University sanctioned activities would be allowed to make-up missed class assignments.

Provided faculty representation during the interview process for the ASU Deputy Provost.

Passed a resolution reaffirming the faculty opposition to legislation regarding guns on campus.

Provided faculty consultation in the development of new metrics for measuring teaching and learning at ASU.

Passed a resolution recommending that ASU pursue health plan benefits that provide transgender services for faculty and staff.

To improve faculty to student feedback, recommended that the academic status reporting system be open all year, rather than just selected times of the year.

Reviewed the university level promotion and tenure committee and provided recommendations.

Provided faculty consultation in the university wide transfer matters initiative.

Studied the use of external review letters in the tenure process and recommended change.

Provided faculty representation on Dean searches for the Mary Lou Fulton Teachers College, the Ira A Fulton schools of Engineering and Graduate Education.

Provided faculty consultation and feedback in the study of possible new learning management systems for ASU.

Recommended the development of an electronic suggestion box so that academic units could better understand which elective courses students are interested in enrolling.





Shared Governance The Faculty Perspective

...the Senate is mostly a unified Senate in the sense that we do not have the issues between campuses here (that is, we all come together as equals and do not operate from a hierarchy where one campus is supreme). Second, my colleagues on the Senate are motivated to take their representation quite seriously, and I've seen significant advocacy for our colleagues regarding policies and issues. Finally, I have found that our time with the Administration is helpful in clearing up issues that otherwise would fuel negativity and misunderstanding.

–**Shari Collins, The School of Humanities, Arts, & Cultural Studies**

I am still learning but it's clear that ASU is a very complex organization with many important stakeholders whose interests and incentives are not always perfectly aligned. This results in a wide variety of interesting issues related to teaching, research, and our community that the Senate looks at. I think the process really works by giving a voice to faculty and I am happy to be part of it.

–**Mathias Arfelft, WP Carey School of Business**

During my time on the Senate, I was able to better understand the vision of the university president, the existing and future financial models, and the challenges that may hinder the growth of the university in its pursuit to become a globally recognized leader in higher education.

–**Kiril Hristovski, The Polytechnic School**

I recommend service on the Senate to my colleagues. They will gain insight into ASU's governance and may be able to influence the path ASU follows.

–**Tim Karcher, LeRoy Eyring Center for Solid State Science**

Communication Initiatives

When representing a group of individuals as large as the ASU Academic Assembly, it is important to develop clear and consistent communication. The Senate and the Senate office staff develop and sponsor several communication initiatives throughout the academic year.

Senator Spotlight

The **Senator Spotlight** program is designed to recognize senators who have demonstrated a commitment to the shared governance process and highlight the valuable service they are giving to the university.

Dashboard

The **Dashboard** is sent out to the Academic Assembly eight times per academic year and contains information designed to keep faculty members and academic professionals informed about University Senate business.

Academic Assembly Meeting and Reception

This biannual meeting/reception kicks off both the fall and **spring** semesters. The Academic Assembly reception is a great opportunity to hear from ASU President Crow, the University Senate president and network with fellow ASU faculty members.



Shared Governance The Faculty Perspective

I was *appointed* to the Senate (i.e., it was my turn) and my belief system says if one is going to do something, one should do it well. I discovered that the Senate serves an extremely useful purpose. My service in the Senate helped me see that this body is not simply an isolated unit that is out of touch with the majority of faculty. Indeed, it is essential as part of our role as faculty. Without the Senate, our voice would not be heard. –**Denise Bodman, T. Denny Sanford School of Social and Family Dynamics**

The most important thing I've learned is simply how the university works. Outside of my department, I had no idea how a university the size of ASU functioned. While being a senator, I've learned so much about ASU. For those new professors, it's an amazing way to gain insight into your work place. –**Danielle Wallace, The School of Criminology and Criminal Justice.**

This year I participated on the Graduate Dean Search Committee, and for the past two years I have served on the Committee on Committees and worked hard to develop a slate of nominees for the Downtown Campus. I enjoyed talking to my downtown colleagues about considering to serve on the Senate. I found that it is important to plant the seed so that if someone cannot run in the present year because of existing commitments, they might commit to considering a nomination in the following year or two. –**Judy Krysiak, School of Social Work**

Serving on the Senate gives an excellent opportunity to learn about university policies and its operations. In addition, the Senate is a perfect place to discuss important issues which impact ASU students, faculty, and the rest of the university community. –**Andrzej Czygrinow, School of Mathematical and Statistical Sciences**

Breakfast with the Arizona Board of Regents

Each year the University Senate hosts a breakfast with the members of the Arizona Board of Regents (ABOR). The purpose of this breakfast is to allow the ASU governance leaders an opportunity to interact with the ABOR members and provide them with direct feedback on current and future policy initiatives.

The 2015-16 ABOR Breakfast was an outstanding success. The Senate presented a video that set the stage for a discussion designed to address the breakfast question: How do we create a culture of learning and discovery in the academic experience that promotes high academic standards, fosters student success in the classroom and help students to live productive and engaged lives?

Each faculty member, academic professional and student that attended the event was able to share important stories with each of the ABOR members in attendance.

150+



Service Recognition Letters sent to ASU Chairs and Directors in 2015-2016

Get Involved

Interested in service with the University Senate?
Contact University Senate Secretary Chris Kyselka

Questions

For questions regarding this document, please call the
University Senate Office at 480-965-2222

