2016-17 University Senate Basic Process Review

August 2016
ARS §15-1601 & ABOR 6-201

Shared Governance is Both a Right and a Responsibility
How is Senate Work Processed?
Via Request for Consultations RFC

A request...

that asks the Senate to look into an issue from the faculty and academic professional perspective.
RFC are Handled Two Ways
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Consultatively
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Consultatively

Formally
RFC are Handled Two Ways

Consultatively

Formally
Consultative Processing

• Utilizes the expertise within Senate
• Does not require a Senate motion.
• RFC is recorded, delegated and worked.
• Resulting information is shared.
RFC are Handled Two Ways

Consultatively

Formally
Formal Processing

- Issues requiring a system-wide perspective.
- Requires a Senate motion.
- RFC is recorded, delegated and worked.
- Resulting recommendation is transmitted to the proper ASU administrator.
Senate Meetings

Conducting Formal Business
The Agenda

1. Call to order
2. Action on minutes
3. Report from the UAC
4. Report from the university president or designee
5. Report from the provost of the university or designee
6. Other reports
7. New business (1st reading) ↔
8. Old business (2nd reading) ↔
9. Reports from senate committees
10. Open forum
11. Adjournment.
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The Typical Senate Process

• 1st Reading = New Business
  – Public announcement
  – No Senate discussion allowed
  – POC’s for comments provided
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• Time between 1\textsuperscript{st} & 2\textsuperscript{nd} reading
  – Comments collected
  – Negotiations occur
  – Proposed edits/amendments are made

• 2\textsuperscript{nd} Reading = Old Business
The Typical Senate Process

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• 2\textsuperscript{nd} Reading = Old Business
  – Edits/amendments are presented to Senators
  – Comments by relevant parties provided
  – Remaining discussion, edits/amendments occur
  – Vote
Consent Agendas
Consent Agendas

A motion that typically contains numerous non-controversial items that are voted on in bulk.
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HOWEVER
Consent Agendas

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HOWEVER

Items can be removed from the consent agenda:
Consent Agendas

CAPC

New Courses
Consent Agendas

CAPC

New Courses
Consent Agendas

CAPC

New Courses
University Senate

http://usenate.asu.edu/

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Questions?