

Changes and Rationale for Changes to CAPC Bylaws, ACD 112-01, Bylaw II.B.8.a

AY 2021/2022

Original	Revised	Rationale
<p>8. Academic affairs committees of the University Senate</p> <p><b><i>a. Curriculum and Academic Programs Committee</i></b></p> <p>1. Membership</p> <p>a. elected: each college shall have one member. Elected members must be a tenured/tenure-track faculty member, contract faculty member with a MY or RMY status, or an academic professional with continuing status, and may not hold an administrative position of director or higher</p>	<p>8. Academic affairs committees of the University Senate</p> <p><b>a. Curriculum and Academic Programs Committee</b></p> <p><b>1. Membership</b></p> <p>a. Voting members.</p> <p>1. Each college <b>or school</b> shall have one member, who has been <b>elected or appointed</b> depending on the unit bylaws.</p> <p>2. <b>Voting</b> members must be <b>tenured or tenure eligible faculty, fixed term faculty with multiyear or rolling multiyear status, or academic professionals with continuing status,</b> and may not hold a primary administrative position of director or higher at the time of election/appointment.</p> <p>3. <b>CAPC members who become administrators/directors during their CAPC term</b></p>	<p><b>8.a.1.a.</b> Reformatted numbering for ease of reading.</p> <p>Added “school”; adjusted how members are added to CAPC, as it varies by unit. Some are elected and others appointed.</p> <p>Changed wording of faculty role/status to align with the Senate Constitution and the ACD manual</p> <p>Added clarity and process for CAPC faculty who become administrators during their CAPC term.</p>

<p>b. <i>ex officio</i> nonvoting members: the university president, the provost of the university, vice provost for Graduate Education, university librarian, and the chair of the UAC, or their designees</p> <p>c. the term of the elected members shall be two years. One-half of the elected members shall be replaced each year.</p>	<p>may continue to serve out their term of office but will recuse themselves from any vote related to their unit.</p> <p>b. <i>Ex officio</i> non-voting members. <i>Ex officio</i> non-voting members include the university president, the provost of the university, vice provost for Graduate Education, university librarian, and the chair of the UAC, or their designees.</p> <p>c. Length of term. The term of the elected/<b>appointed</b> members shall be two years, <b>with no limit on consecutive terms served</b>. It is <b>recommended</b> that approximately one-half of the elected/appointed members be replaced each year.</p>	<p><b>8.a.1.b.</b> Reformatted</p> <p><b>8.a.1.c.</b> Reformatted Updated wording to reflect election/appointment. Clarified length of term. Removed “shall” and made “recommended” due to the need for adaptation as a result of retirements, moves, removal.</p>
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<p>1. Purpose and function</p> <p>a. to serve in a policy-forming and advising capacity in matters concerning:</p> <ol style="list-style-type: none"> <li>1. proposed establishment or disestablishments of academic units, such as colleges, schools, and divisions</li> <li>2. academic programs, including degrees, certificates, minors, and concentrations</li> </ol>	<p>d. Removal. Unless excused, CAPC members shall attend each CAPC meeting or provide a substitute if unable to attend. Two consecutive absences without cause will result in that unit's seat being vacated and a request for a new representative.</p> <p><b>2. Purpose and function</b></p> <p>a. to serve in a policy-forming and advising capacity in matters concerning:</p> <ol style="list-style-type: none"> <li>1. proposed establishment or disestablishments of academic units, such as colleges, schools, and divisions</li> <li>2. academic programs, including degrees, certificates, minors, and concentrations</li> </ol>	<p><b>8.a.1.d.</b></p> <p>Codified the tradition related to removal of CAPC members.</p> <p><b>8.a.2</b></p> <p>Reformat; corrected numbering</p>
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<p style="text-align: center;">6. extended education</p> <p style="text-align: center;">7. graduation requirements</p> <p>c. CAPC may create subcommittees, as needed.</p> <p>3. Relationships</p> <p>a. the chair of the CAPC is a member of the Executive Committee and an <i>ex officio</i> member of the University Curriculum Advisory Committee and the Honors Faculty Council</p> <p>b. the CAPC maintains liaison relationships with the Honorary Degrees Committee, the General Studies Council, and the Graduate Council.</p>	<p>6. distance learning, continuing education, and online education</p> <p>7. graduation requirements</p> <p>c. CAPC may create subcommittees, as needed.</p> <p><b>3. Relationships</b></p> <p>a. The chair of the CAPC is a member of the Executive Committee and an <i>ex officio</i> member of the Honors Advisory Council.</p> <p>b. The CAPC maintains liaison relationships with the Honorary Degrees Committee, the General Studies Council, and the Graduate Council.</p>	<p><b>8.a.2.b.6</b></p> <p>Updated wording to match current terms</p> <p><b>8.a.3.a</b></p> <p>Removed “University Curriculum Advisory Committee”, as it no longer exists.</p>
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