

2016  

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2017

# University Senate

annual  
report



**University  
Senate**

**Arizona State  
University**

## 2016-2017 Senate Committees

### Standing Committees

**Committee on Committees**

Chris Kyselka

**Curriculum and Academic Programs Committee (CAPC)**

Caroline Harrison

**Executive Committee**

Kathleen Puckett

**Personnel Committee**

Michael Mokwa

**Research and Creative Activities**

Greg Stone

**Student – Faculty Policy Committee**

Keith Hollinger

**University Services and Facilities Committee**

Becky Ladd

### Senate University Committees

**Library Liaison Committee**

Devoney Looser

### Grievance Committees

**Academic Professional Grievance Committee**

**Committee on Academic Freedom and Tenure**

Brooks Simpson

**Governance Grievance Committee**

Pamela Swan

**Grievance Clearinghouse**

Brooks Simpson

### Other

**Faculty Athletics Representative**

Jeffrey Wilson

**Office of the University Senate**

Chuck Barbee  
Pamela Hoyle

**Ombudsperson**

Larry Olson

**Senate Secretary**

Chris Kyselka

**Parliamentarian**

Denise Bodman

# Letter from the University Senate President

I wish to convey my sincere appreciation to the senators, committee chairs, committee members, task forces and the Office of the University Senate for making 2016-2017 a successful year for shared governance at Arizona State University. Their work is summarized in this Annual Report, which illustrates how faculty members and academic professionals have shared in University governance during this academic year.



The Annual Report is organized in three main sections that describe the functioning of the University Senate: Governance Actions, Service Highlights, and Organizational Design and Representation. While much was accomplished this year, I would like to highlight motions passed by the Senate.

Senate Motion 2017-59 is a resolution supporting our international students and faculty that reiterates the language of the ASU charter, and clearly states that we oppose any policy that unfairly limits the ability of students or employees to travel freely to and from Arizona

State University; limits the ability of students to pursue their academic interests and graduation requirements; or prohibits faculty members from exercising their academic freedom, no matter their country of origin or religion. This motion was unanimously approved.

Senate Motion 2017-46, approved by the University Senate and the administration, establishes an Open Access Policy for Scholarly Works. Faculty are encouraged to grant a non-exclusive irrevocable, worldwide, royalty-free license to Arizona State University to achieve the goals of open access, dissemination, and preservation, solely for educational and non-commercial purposes. The full policy is available on the University Senate website.

The Academic Constitution and Bylaws (ACD 112-01) are reviewed at four-year intervals with recommendations for appropriate changes forwarded to the Senate. Constitutional changes approved by the Senate and the Academic Assembly defined the primary role of Senators elected by their units as teaching and/or research. Other changes included chairs of the Senate standing committees as Ex Officio voting members of the Senate, and gave the Executive Committee the power to appoint vacated positions on the UAC if all other measures have been exhausted.

Bylaw changes approved by the Senate established procedures to ensure continuity of the Committees' work from one year to the next; provided balanced distribution of workload representation from smaller campuses on standing committees, articulated a process for confirming campus affiliations of nominees for elected positions, and clarified the duration of elections. Further, to ensure diversity and engage new leadership for the Senate, a campus president who has completed a term as past president shall wait one year before running again for president-elect.

Committee work impacting shared governance is included in the Governance Actions section of this Annual Report. As always, a complete list of the Senate committee annual reports can be viewed on the University Senate web page.

It has been an honor and a privilege to serve as the University Senate President and Chair of the University Academic Council. Thank you for helping to make this an outstanding year!

Sincerely,

*Kathy Puckett*

Kathy Puckett  
University Senate President



2016-2017 Senate Roster:

Click here to see all of the 2016-2017 Senators.



## Purpose and Mission

The University Senate is the representative body of the ASU Academic Assembly, which consists of all tenured and tenure-eligible faculty, academic professionals, and full-time Non-Tenure Eligible (i.e. lecturers and senior lecturers, instructors, clinical faculty, research faculty, and professors of practice). The Senate is empowered by the Constitution (ACD112-01) to “act for the Academic Assembly in matters relating to: academic affairs, personnel policies, faculty-student policies, finances and university services and facilities.” The University Senate is the conduit in which faculty members and academic professionals share in the governance of Arizona State University.

### 2016-2017 Content



- 4 Governance Actions**
- Review Statistics
- New Programs
- Highlights and Recommendations



- 8 Service Highlights**
- Communication Initiatives
- Breakfast with the Arizona Board of Regents
- Shared Governance – The Faculty Perspective



- 10 Organizational Design and Representation**
- Overview
- Processes
- Senate Committees
- University Academic Council
- Constituency: The Academic Assembly
- Campuses

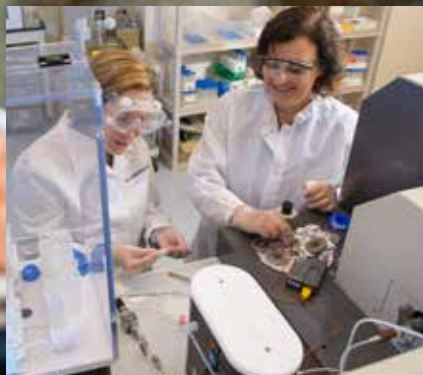


## Review Statistics

The University Senate serves as the final faculty review body for curricular changes and new course proposals made by colleges, schools and academic units. In addition to its curricular review responsibility, the Senate actively participates in the review and development of ASU policy as well as the development of resolutions that represent the ASU faculty and academic professional interest.

Each of the curricular items reviewed by the Senate has been previously vetted by a unit level curriculum committee, college/school curriculum committee and the office of the University Provost staff. At an institution as active and innovative as Arizona State University, it is extremely important that the Senate, and all faculty members and academic professionals maintain diligence in regards to the review of these important curricular items.

Additionally, this section highlights numerous examples of the policy work performed by the University Senate and each of our standing and university level committees.

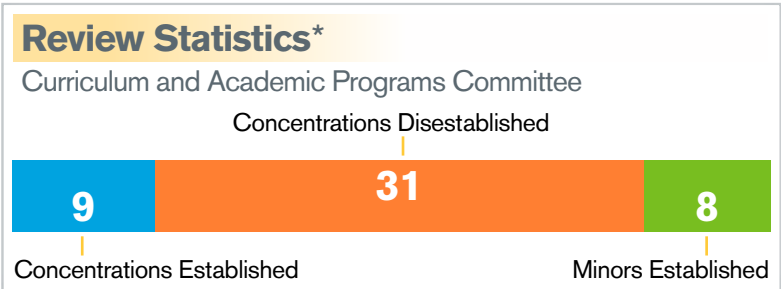
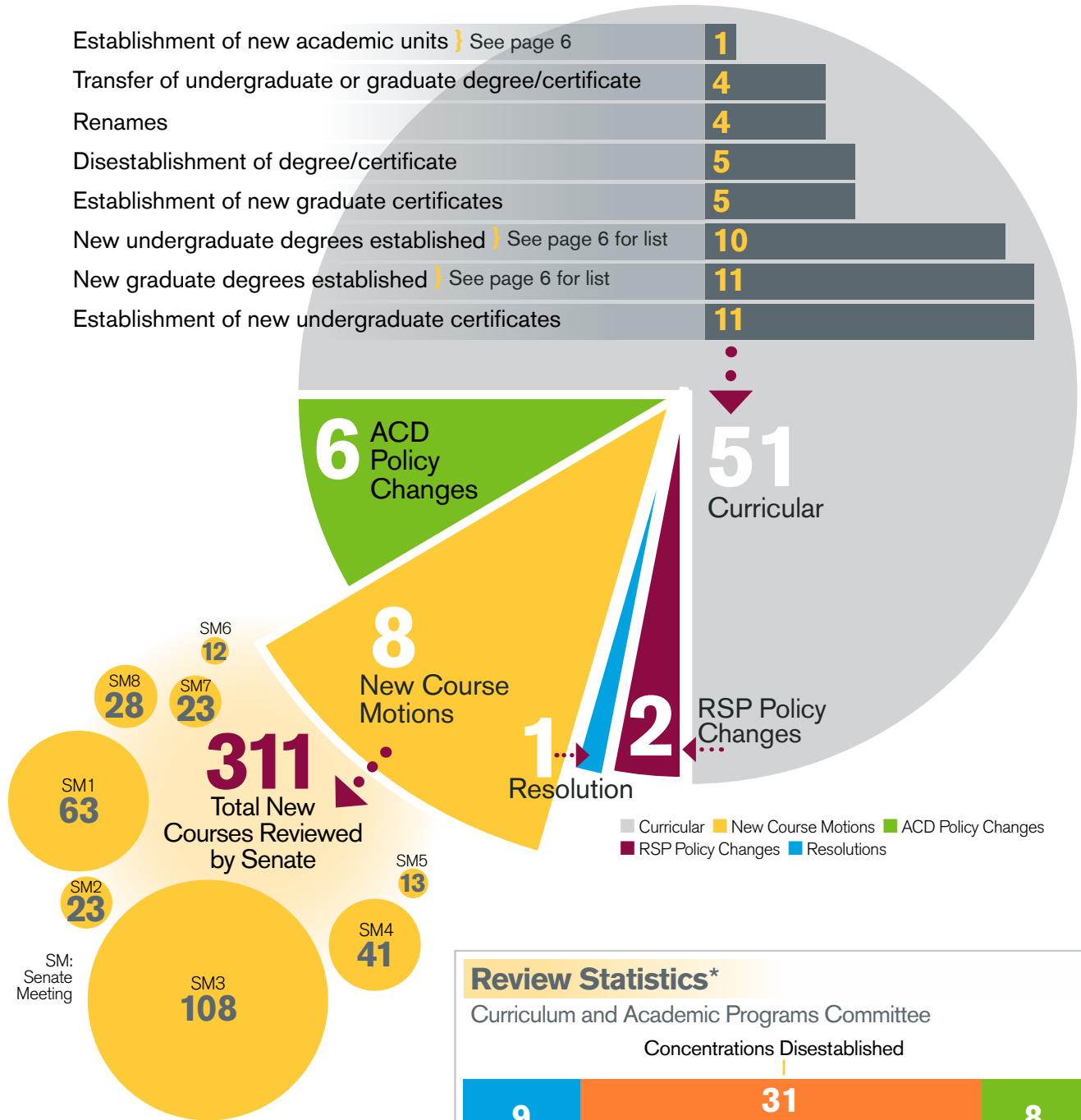


# Reviewed by the Senate AY 16-17

Breakdown of Items

## AY 16-17 Formal Motions by Classification

Establishment of new academic units } See page 6	1
Transfer of undergraduate or graduate degree/certificate	4
Renames	4
Disestablishment of degree/certificate	5
Establishment of new graduate certificates	5
New undergraduate degrees established } See page 6 for list	10
New graduate degrees established } See page 6 for list	11
Establishment of new undergraduate certificates	11



\*Items reviewed by CAPC that do not require a Senate review.

## 22 New Program Proposals Reviewed by the Senate

### Undergraduate New Degrees

- BS** Social Justice and Human Rights
- BS** Politics and the Economy
- BS** Pharmacology and Toxicology
- BS** Neuroscience
- BS** Integrative Social Science
- BS** Biotechnology and Bio Enterprise
- BA** History of Science, Ideas and Innovation
- BA** Fashion
- BSE** Environmental Engineering
- BS** Counseling and Applied Psychological Science

**TOTAL = 10**

### Graduate New Degrees

- PhD** Law and Psychology
- MS** Integrative Social Science
- MS** Business Journalism
- MS** Biomechanics
- Master** Sustainable Tourism
- MS** Forensic Psychology
- MALM** Applied Leadership and Management
- MA** Narrative Studies
- MA** Global Security
- PhD** Sustainable Energy
- MS** Global Sustainability Science

**TOTAL = 11**

### New Academic Unit

School of Civic and Economic Thought and Leadership

**TOTAL = 1**

# 20 Formal and Consultative Highlights and Recommendations

Provided **faculty representation** for **Dean searches** for the College of Nursing and Health Innovation, the College of Liberal Arts and Sciences Humanities, the College of Health Solutions, and the New College of Interdisciplinary Arts and Sciences.

Reviewed ASU **parental leave policies**.

Requested **improvements in course descriptions** by recommending faculty members upload generic syllabi.

Hosted the Arizona Board of Regents for a breakfast discussion on **undergraduate students and research**.

Passed a resolution supporting **international students and employees** at Arizona State University.

Provided leadership to the **tri-University Arizona Faculties Council** at Arizona Board of Regents meetings.

Provided **faculty representation** for a Concur travel system working group.

Passed an **Open Access policy** to enhance the availability of ASU knowledge worldwide.

Requested review of the laws, regulations and possible **dangers of animals in the laboratory setting**.

**Nominated faculty** members for the University Promotion and Tenure committee.

Assisted in the development and implementation of an **academic dishonesty clearinghouse**.

Started discussions with ASU **emergency management** on the development of an ASU safety video.

Provided faculty representation on a university-wide **academic integrity workgroup**.

Improved **shared governance operations** through constitution and bylaws revisions.

Requested proctoring of **online math placement tests** to better ensure appropriate student placement.

Discussed with senior leadership the **preservation of academic freedom** when accepting donations.

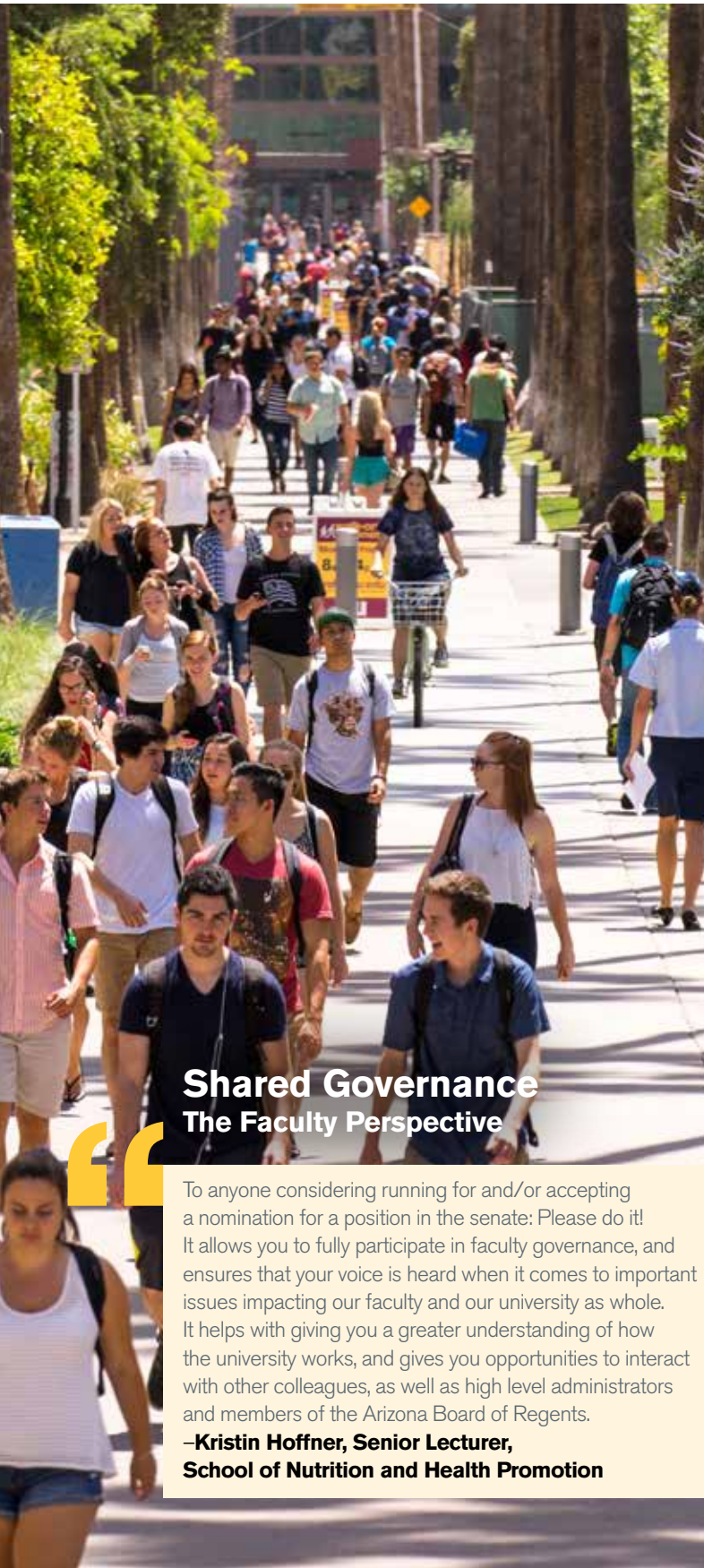
Reviewed ASU University committees and **made recommendations** for improvements.

**Reviewed policies** surrounding the faculty oversight of classified research proposals.

Sent **faculty representation** to five Arizona Board of Regents meetings.

Collaborated with Pac-12 universities as a member of the **PAC 12 Academic Leadership Coalition**.





## Shared Governance The Faculty Perspective

To anyone considering running for and/or accepting a nomination for a position in the senate: Please do it! It allows you to fully participate in faculty governance, and ensures that your voice is heard when it comes to important issues impacting our faculty and our university as whole. It helps with giving you a greater understanding of how the university works, and gives you opportunities to interact with other colleagues, as well as high level administrators and members of the Arizona Board of Regents.

—**Kristin Hoffner, Senior Lecturer,  
School of Nutrition and Health Promotion**

## Communication Initiatives

When representing a group of individuals as large as the ASU Academic Assembly, it is important to develop clear and consistent communication. The Senate and the Senate office staff develop and sponsor several communication initiatives throughout the academic year.

### Senator Spotlight

The **Senator Spotlight** program is designed to recognize senators who have demonstrated a commitment to the shared governance process and highlight the valuable service they are giving to the university.

### Dashboard

The **Dashboard** is sent out to the Academic Assembly eight times per academic year and contains information designed to keep faculty members and academic professionals informed about University Senate business.

### Academic Assembly Meeting and Reception

This biannual meeting/reception kicks off both the **fall** and **spring** semesters. The Academic Assembly reception is a great opportunity to hear from ASU President Crow, the University Senate president and network with fellow ASU faculty members.

The Senate offers faculty and academic professionals the opportunity to have a say and be part of what happens at the University. I would encourage anyone who is interested to participate, especially if you have not been a part of the Senate before. Serving on the Senate presents opportunity for faculty and academic professionals to come together as a community to share ideas and opinions to influence the direction of the university.

—**Chris Kyselka, Academic Professional,  
Polytechnic School**



# Breakfast with the Arizona Board of Regents

Each year the University Senate hosts a breakfast with the members of the Arizona Board of Regents (ABOR). The purpose of this breakfast is to allow the ASU governance leaders an opportunity to interact with the ABOR members and provide them with direct feedback on current and future policy initiatives.

**This year's ABOR breakfast was a tremendous success. The Senate President invited faculty members to attend the breakfast so they could highlight their current research projects. Each faculty member illustrated for the Regents the connection between research and undergraduate student learning and success.**

**The Senate breakfast with the Regents continues to be an ideal opportunity to educate and inform our regent leaders on the inter-workings of faculty-life and interaction with students. The Senate takes this responsibility very seriously and appreciates the support of all faculty members who contribute towards this important task.**

## Shared Governance The Faculty Perspective



...I have met colleagues from most colleges, every campus, and most disciplines. The most valuable thing that I learned is that we are all here to do our part for a better world. We teach, we do research, we support each other, we lead and mentor each other, and we have a shared interest in ensuring the success of our students. Before being part of the Senate I was not aware of the extent to which people across the university work together for the success of our students, each other, and the institution.

**–Keith Hollinger, Lecturer,  
College of Integrative Sciences and Arts**

## 2016-17 Attendees

### Arizona Board of Regents:

NAME	TITLE
<b>Greg Patterson</b>	<b>Chair</b>
Vianney Careaga	Student Regent
Mark Denke	Associate Vice President of Academic and Student Affairs
Jared Gorshe	Student Regent
Jay Heiler	Regent
Eileen Klein	President
Ram Krishna	Regent
Lyndel Manson	Regent
Shelley McGrath	Vice President, Academic and Student Affairs
Rick Myers	Regent
Larry Penley	Regent
Bill Ridenour	Regent
Ron Shoopman	Regent
Nancy Tribbensee	Senior Vice President and General Counsel

### Faculty Members:

NAME	TITLE
<b>Kathleen Puckett*</b>	<b>Associate Professor</b>
Marc Adams	Assistant Professor
Robin Bonifas	Assistant Professor
Sara Brownell	Assistant Professor
Matthew Buman	Assistant Professor
Donna Cataldo*	Clinical Associate Professor
Paul Coleman	Research Professor
Alejandra Elenes*	Associate Professor
Anthony Evans	Senior Research Fellow
Brenda Hosley*	Clinical Associate Professor
Michelle Jordan	Associate Professor
Chris Kyselka	Academic Professional
Arnie Maltz*	Associate Professor
Kevin McGraw	Professor
Tess Neal	Professor
Shirley Rose*	Professor
Tamara Rounds*	Clinical Associate Professor
Thomas Schildgen	Professor
Stefan Stantchev*	Associate Professor
Tom Sugar	Professor

### ASU Administration:

NAME	TITLE
Deb Clarke	Vice Provost of Academic Affairs
Michael Crow	President of the University
Stefanie Lindquist	Deputy Provost, Vice President for Academic Affairs
Mark Searle	Provost of the University

I've learned how much my colleagues care about their university, not only as a place of learning, but also as a unique community, in which people from a wide range of backgrounds can come together to share knowledge, values, and ideas.

**–David Martinez, Associate Professor,  
American Indian Studies**

\* University Academic Council Member

# Overview: Organizational Design

The office of the University Senate is responsible for providing the administrative support that allows the University Senate organization to function efficiently and effectively year-over-year. It is through this administrative support and the dedicated service from each of its elected members that the University Senate is able to effectively participate in the advancement of the University.

## Authority

The Arizona Revised Statute [§15-1601](#) states, “the faculty members of each university, through their elected faculty representatives, shall participate in the governance of their respective universities and shall actively participate in the development of university policy.” Faculty governance responsibilities are also mandated by the Arizona Board of Regents in policy [6-201](#). At Arizona State University, the authority of the Senate can be found in [ACD112-01](#).

**Shared  
Governance  
at ASU**

**From Policy**

**ARS 15-1601  
ABOR 6-201**



**ACD 112-01  
Senate  
Constitution**



**To People**

**ASU Faculty  
members and  
Academic  
Professionals**

## Function

The University Senate constitution, approved by the ASU president and the Arizona Board of Regents, states that the University Senate has the power to act for the Academic Assembly in areas such as:

- academic affairs
- personnel affairs
- faculty-student policies
- financial affairs
- university services and facilities



# Processes: Formal and Consultative

Shared governance establishes the ethos and the structures that enable divergent ideas to be placed on the table, debated for their merits, shaped for the larger good of the university community, and put to use in a timely manner. Within the University Senate there are two primary processes utilized: formal and consultative.

## Formal

The formal pathway for topics under consideration within the Senate typically results in the development of a Senate motion. This process is very important because it leverages the collective wisdom and insight of the Academic Assembly's representative body. Examples of formal process topics:

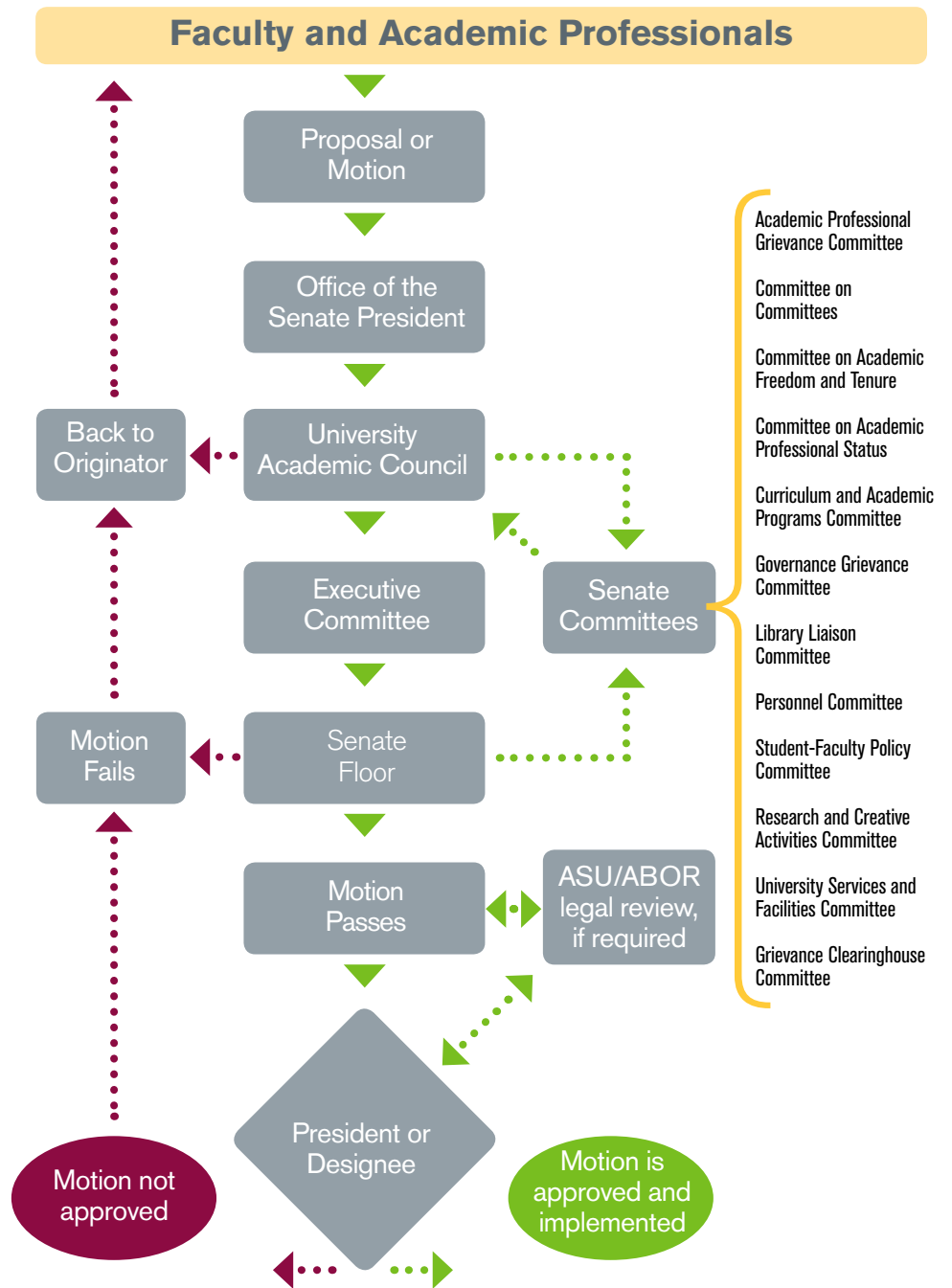
- academic affairs and other policy manual changes
- recommendation to change university procedures or practices that would impact two or more colleges/schools
- resolutions that represent the faculty and academic professional perspective

## Consultative

The consultative process can result in a formal Senate motion, but most often these requests are handled at the committee level. The University Senate office tracks all requests for consultation from the Senate. Examples of consultative topics are:

- policy interpretations
- faculty or academic professional appointments to search committees
- explore/research current event topics affecting higher education
- faculty or academic professional appointees on university level committees

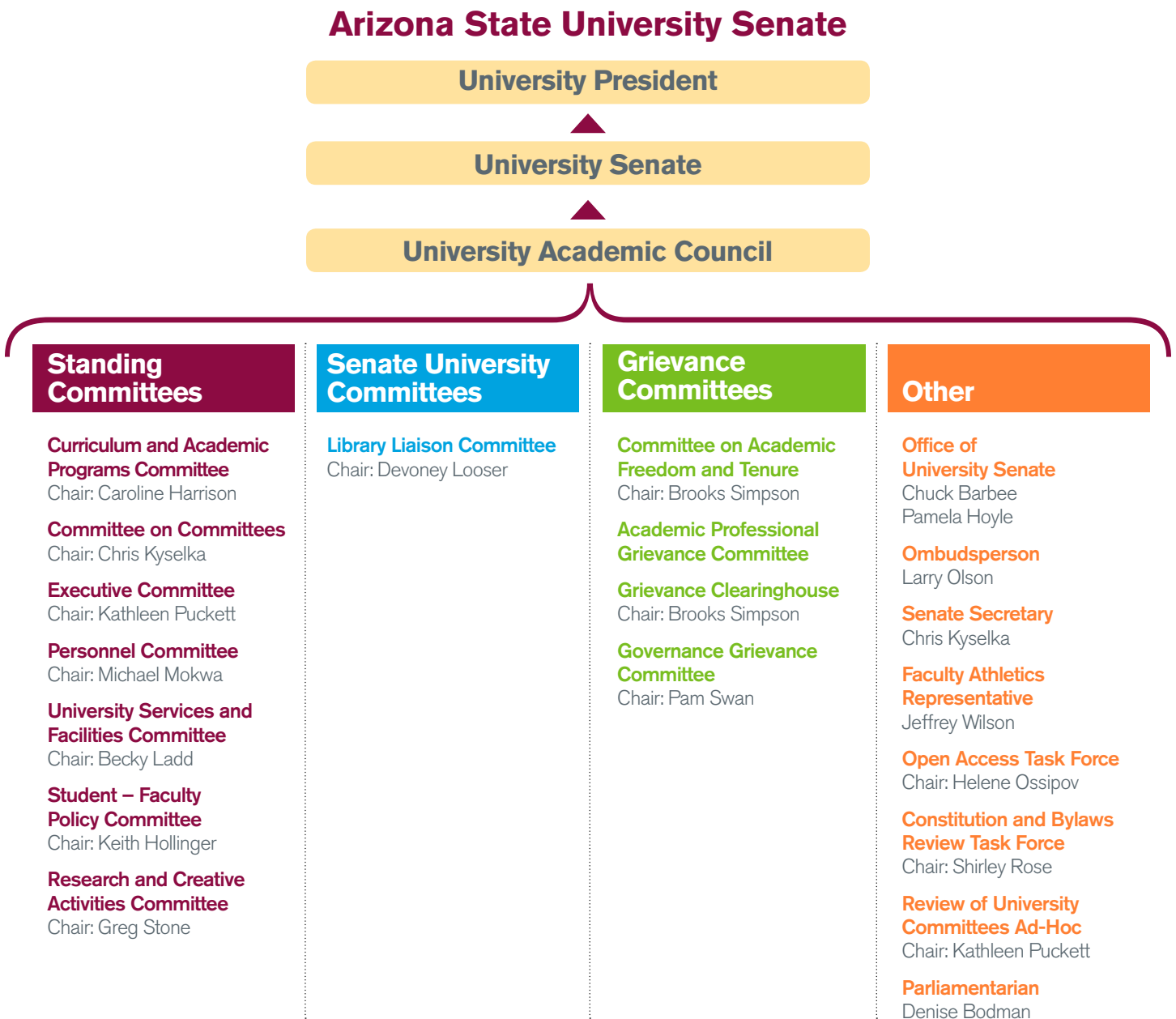
## University Senate Formal Process



# 2016-2017 Senate Committees

The University Senate committees handle requests for consultations from individuals and organizations across Arizona State University. As a service organization, the Senate relies heavily on each faculty member and academic professional that is elected to serve

as a chairperson for each of these committees. As illustrated in the diagram below, these Senate leaders advise the University Senate and the university president in areas that are of strategic importance to both the efficient and effective functioning of the university.



# University Academic Council



The University Academic Council (UAC) serves as the executive board of the University Senate. The membership of the UAC consists of the president, president-elect and the immediate past president of the Downtown Phoenix, Polytechnic, Tempe and West campuses. Each member of the UAC is elected by their peers in the annual Academic Assembly elections. The University Academic Council has general supervision of the University Senate affairs in between each business meeting.

**Kathleen Puckett**

Associate Professor  
University Senate President



**Chris Kyselka**

Secretary of the  
Academic Assembly  
and University Senate

## Downtown Phoenix campus



**Donna Cataldo**

Clinical Associate  
Professor  
President



**Tamara Rounds**

Clinical Associate  
Professor  
President-elect



**Brenda Hosley**

Clinical Associate  
Professor  
Past President



**Kristin Hoffner**

Senior Lecturer  
Past President

## Polytechnic campus



**Melanie Pitts**

Senior Lecturer  
President



**Igor Shovkovy**

Associate Professor  
President-elect



**Keith Hollinger**

Lecturer  
Past President

## Tempe campus



**Elsie Moore**

Professor  
President



**Shirley Rose**

Professor  
President-elect



**Arnold Maltz**

Associate Professor  
Past President

## West campus



**Alejandra Elenes**

Associate Professor  
President



**Stefan Stantchev**

Associate Professor  
President-elect



**Barbara Guzzetti**

Professor  
Past President

# Constituency: The Academic Assembly

## Definition:

The University Senate represents over 3,000 faculty members and academic professionals employed at Arizona State University. Individuals holding the following job classifications are what makes up the ASU Academic Assembly:

- all faculty members in a tenure-eligible or tenured position
- all academic professionals with full-time, multi-year, probationary, or continuing appointment positions
- the president and the provost of the university
- all full-time faculty members with fixed appointments (i.e., instructors, lecturers, senior lecturers, principal lecturers, clinical faculty members, research faculty members and professors of practice)
- members of the Emeritus College

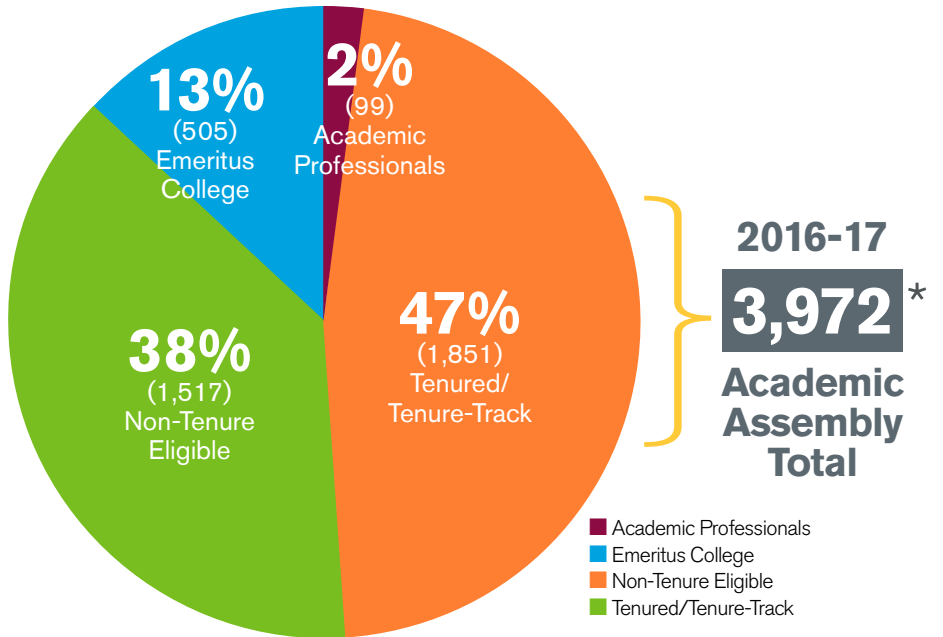
## Senate Representation

Senators are apportioned at the level of the degree granting unit. The number of senators provided to each unit is based upon the total number of Academic Assembly members within that unit.

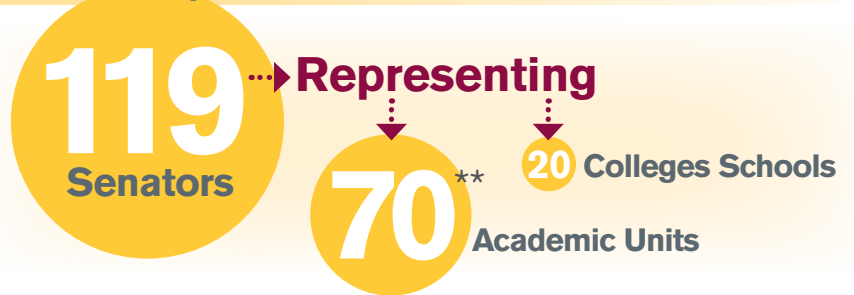
- Less than 40 Academic Assembly members = **1 senator**
- 40-99 Academic Assembly members = **2 senators**
- 100 or more Academic Assembly members = **3 senators**

## Academic Assembly

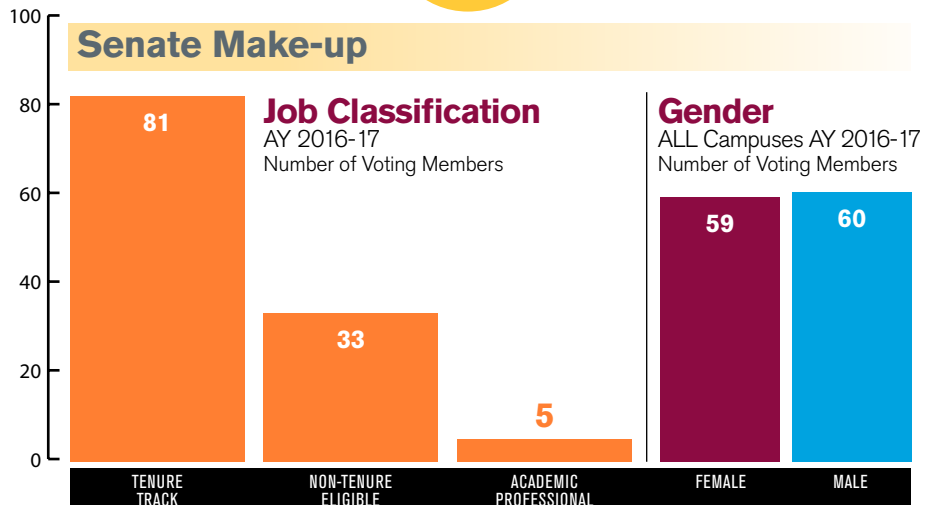
by Classification



## Senate Representation



## Senate Make-up



\*Data from ASU office of Institutional Analysis and the Emeritus College, May 2017.

\*\*Non-degree granting units can apply for Senate representation through the University Academic Council.

**Downtown Phoenix campus**



**Polytechnic campus**



**Tempe campus**



**West campus**



## **Get Involved**

Interested in service with the University Senate?

Contact the Senate office or the University Senate Secretary, Chris Kyselka

## **Questions**

For questions regarding this document, please call the University Senate Office at 480-965-2222



**Arizona State  
University**